

# Cannock Wood Parish Council

Minutes of the Parish Council Meeting  
held at the Village Hall, Buds Road, Cannock Wood  
On Thursday 18 July 2013

## **Present:**

Cllrs: Mr G. Powis (Chair), Mrs S. Janes (Vice) and Mrs M. Allen

## **In Attendance:**

Naazlin Somani – Parish Clerk

## **Public Participation:**

There was no items raised in the public forum

## **1. Apologies:**

Apologies were received from Cllr Mrs P. Chapman, Mrs P. Ansell, Mr R. Cowling and Mr I. Bamford

## **2. Approval of Minutes for the Meeting held on 16 May 2013.**

The minutes of the meeting held on 27 June 2013 were approved as a correct record.

## **3. Matters arising from the minutes.**

It was noted that items to be raised were also on the agenda.

## **4. Planning.**

Members were informed of the Cannock Chase planning portal. It was said that this would enable the parish council to keep track of planning applications within the village itself. There was currently one application on the planning portal which the Council had previously considered – 37 Cumberledge Hill. The Council agreed that the original comment remained the same, no objection.

It was further agreed that only contention planning applications would be printed and brought to meetings. A link to the planning portal would be placed on the Council website for local residents to access.

## **5. Finance.**

Details of the bank accounts and financial transactions to date were given by the Clerk and were discussed by councillors. The balance of the current account was £8161.85 and the reserve account £4209.05.

Ms N. Somani – Clerk Salary for July and August

Ms N. Somani – Clerk's expenses

Internal audit – £50.00

Chairman – reimbursement £38.39

## **6. Correspondence.**

There were two letters of outgoing correspondence:

- (i) Letter inviting a planning officer to a future meeting; and
- (ii) Condolences letter

## **7. Road Safety and Maintenance in the Village.**

Over the past weeks resurfacing work had been completed in the village. It was suggested that the Highways department be contacted to ask when the road markings would be inserted following the work.

It was also noted that the water pump at the entrance of the village had been there for some time and it was not known why it was placed there. It was thought that the equipment was the property of South Staffs water and therefore agreed that they be contacted to ask when it would be removed.

## **8. Parish Council Website.**

The Chairman gave Members an update on the usage since the last meeting.

It was previously agreed that a link to the planning portal would be placed on the website.

## **9. Village Hall Car Park.**

It was agreed that this item could now be removed from the agenda.

It was noted that the village hall may have gas installed while the car park work was being completed.

## **10. Forensic Marking.**

As agreed at the previous meeting Liz had forwarded the leaflets to the Clerk. Samples of the leaflets were circulated at the meeting, there was a number of different leaflets providing a range of information. Members felt it would be most appropriate to circulate the forensic marking leaflet to the village with the Parish Councils details on the back and details of the project.

The other leaflets which included the immobilise leaflet would be circulate on a future date.

It was agreed that final decisions would be made at the September meeting and an open meeting would be arranged in October.

Stats for the past 12 months had been received which showed there had been 5-6 incidents in the local area.

The next step was to obtain CRB checks for the volunteers and arrange training for the distribution.

## **11. Councillors Reports.**

There was no Councillor report.

## **12. Items for discussion/Future agendas.**

None

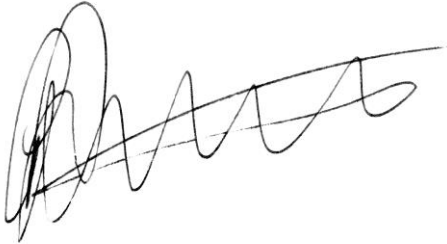
**13. Wild Flower area.**

The Clerk advised that she had contacted Councillor Jodie Jones regarding this however, had not had a response. Councillor M. Allen advised that she was also trying to contact Councillor Jones without success.

It was agreed that the Clerk would continue to follow this up.

**14. Date of next meeting.**

The date of the next Parish Council meeting would be Thursday 19 September 2013.

A handwritten signature in black ink, appearing to read 'Gary W Powis', written in a cursive style.

**Gary W Powis \_\_\_Chairman**

19 September 2013\_\_\_\_\_Date