



Cannock Wood Parish Council

Minutes of the Council Meeting

Commencing 7.30pm on Thursday 23 January 2020

Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors P. Ansell (Chair) , I. Bamford, F. Frison, A. Green, S Janes and R. Poynton

Also present: Wendy Hollinshead-Acting Clerk.

ITEM 1: WELCOME AND APOLOGIES.

Cllr Ansell welcomed everyone to the meeting which began at 7.30pm.

There were apologies from Cllr Salter due to annual leave.

Resolved to accept apologies for absence.

ITEM 2: DECLARATIONS OF INTEREST

No Declarations of interest were received.

ITEM 3: PUBLIC PARTICIPATION

No members of the public attended.

ITEM 4: MINUTES

4.1 The minutes of the Meeting of the Council held on 21 November 2019 were accepted as a true and accurate record subject to one amendment at Item 19 the resolution was proposed by Cllr Janes not Cllr Ansell

4.2 Resolved: That the minutes of the meeting held on 21 November 2019 as amended were accepted as a true and accurate record

ITEM 5: MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING NOT ON THE AGENDA.

None.

ITEM 6: COUNTY COUNCILLORS REPORT.

Apologies were received from Cllrs Hewitt and Jones from the County Council and Cllr Muckley from the District Council.

ITEM 7: PLANNING APPLICATIONS TO BE CONSIDERED OR DECIDED.

7.1 the following applications had been decided and received.

Application No.	Location/address	Details of application	CWPC Comments	Status
CH/19/413	Court Bank Farm, Slang Lane, Cannock Wood, Cannock, WS15 4RY	Variation of Conditions (3&7) pursuant to CH/19/154 to allow	Seeking further information and site plan.	Undecided

		storage of a tractor and revert building to original siting		
CH/19/419	1 Buds Road, Cannock Wood, Cannock, WS15 4NB	Two storey side extension and front Porch extension with hipped roof canopy	No Comments	Undecided
CH/19/330	Newlands, Chestall Road, Cannock Wood, Rugeley, WS15 4RB	Single storey extension to rear, bay window to front		Granted
CH/19/360 Linked to CH/19/192	Bellscale How, Chapel Lane, Cannock Wood, Cannock, WS15 4SE	Demolition of existing bungalow & erection of replacement bungalow	No objections	Refused
CH/19/380 Linked to CH/18/324- refused	Land adjacent to 11 Bradwell Lane, Cannock Wood, Rugeley, WS15 4RW	Residential development: one detached dwelling	No Objections	Granted with conditions.

7.2 Resolved That the Council comment as set out above.

ITEM 8: FINANCE

8.1 The following accounts were due to be paid and payment was approved.

Date	Cheque No.	Payee	Purpose	Amount	Power
27.11.19	000999	Midland Signs	Xmas Tree lights	360.00	
12.12.19	001000	Cllr Salter	Reimburse Insurance premium	434.90	
12.12.19	001001	Cllr Salter	Reimburse key cutting & Postage	8.26	
23.01.20	001002	W.Hollinshead	Salary and expenses	302.50	
23.01.20	001003	W.Hollinshead	Reimburse Ins Prem	20.26	

8.2 The financial report for the year up to 6 December 2019 was approved.

Resolved: to accept the financial report for the period ending on 6 December 2019.

8.3 To approve the budget for 2020/2021

Resolved: To approve the draft budget. Proposed Cllr Poynton, Seconded Cllr Green, unanimous decision.

8.4 To set the precept for 2020/2021

Resolved: To set the precept for 2020/2021 at £11,400 for the year. Proposed Cllr Poynton, Seconded Cllr Bamford, unanimous decision

ITEM 9: THE CLERKS REPORT

- i) Quotes from Internal Auditors have been received. **Resolved: to appoint Sandie Morris ACMA for the year ending March 2020. Proposed Cllr Green Seconded Cllr Janes, unanimous decision.**
- ii) Correspondence from Eric Roy concerning updating the website to meet accessibility standards. Agreed to look at other websites to be able to decide what changes should be made before quotes are obtained. **Resolved: To update the website, Clerk to look at obtaining quotes from website providers.**

ITEM 10: COUNCILLORS REPORTS

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Chair initials.....

Cllr Ansell had attended the presentation evening hosted by the 1st Responders who expressed gratitude for the grant received from the Parish Council.

ITEM 11: CANNOCK WOOD NEIGHBOURHOOD PLAN.

Cllr Salter has arranged a presentation by Neil Vyse to explain the steps involved in putting together a successful Neighbourhood Plan. This will take place in the Village Hall on 19 March at 8.00pm. The Parish Council meeting will start at the earlier time of 7.00pm to allow time for the presentation. The event will be published on the website, Facebook and Nextdoor.

ITEM 12: MEASURES TO COMBAT ANTI-SOCIAL BEHAVIOUR

The anti-social behaviour continues to be a problem. A log will be kept of any complaints and the community Police Officer will be invited to the next meeting.

ITEM 13: CHRISTMAS 2019.

It was reported that the switch on had gone very well and the lights had been installed safely. The event was very well attended and seemed to have been well received in the village.

ITEM 14: HIGHWAYS

14.1 Cllr Bamford is to meet with County Cllr Hewitt to walk around the village and discuss all outstanding issues before the next meeting.

ITEM 15: ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

Neighbourhood Plan, Audit for end of year, Website and Facebook and social media policy.

ITEM 16: SOCIAL MEDIA AND WEBSITE

A new Facebook page is up and running.

ITEM 17: BEAUDESERT MEETING

There have been a few issues with traffic. Beaudesert will be invited to the next Parish Council meeting to discuss these.

ITEM 18: TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960)

Resolved: To exclude the Public and Press from this part of the meeting

Resolved: The Acting Clerk to take the recommended action

Proposed by Cllr Ansell seconded by Cllr Salter.

Unanimous decision

ITEM 20: DATE OF NEXT MEETING

The next meeting will be held on 20 February 2020 at 7.30pm.

There being no other business the meeting closed at 9.20 pm