



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to the Meeting of Cannock Wood Parish Council to be held on
21 November 2019 at the Village Hall, Buds Road, Cannock Wood, WS15 4NB
The meeting will commence at 7.30pm

AGENDA

1. Welcome and Apologies

2. Declaration of members' Interests

- a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
- b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below

3. Public Speaking

- a) At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda.**
- b) If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage

4. Minutes

To approve the minutes from the meeting held on the 24 October 2019, as a true and correct record

5. Matters Arising from the Previous Meeting Not on the Agenda

To discuss items from the minutes not covered on the Agenda

6. County Councillors Report

Update from County Councillors B Jones and P Hewitt

7. Planning: Applications for Consideration or Decided

Applications for consideration or decided

8. Finance

- a. Accounts paid and to be paid.

Date	Cheque Number	Payee	Purpose	Amount	Power
21.11.19	000995		Agreed Grant for Xmas Meal	700	
21.11.19	000996	Cllr Salter	Reimburse Insurance premium	455.16	
21.11.19	000997	Cllr Salter	Reimburse key cutting & Postage	8.26	

- b. To approve the financial statements for the period to 6.10.19

9. Clerks Report

To receive an update on correspondence forwarded to Councillors by email

- i) Budget forms for 2020

- ii) To consider a new internal auditor
- iii) Correspondence from a resident concerning the Neighbourhood plan
- iv) Correspondence from a resident concerning the Neighbourhood Plan
- v) To agree dates for meetings in 2020.

10. Councillors Reports

To receive reports from Councilors who have attended outside organization.

11. Cannock Wood Neighbourhood Plan

To discuss the information to be made available to the community on the website and to consider the next steps.

12. Measures to combat anti-social behaviour

To discuss the different measures to combat of anti-social behaviour around Cannock Wood, and how they could be funded and operated.

13. Christmas 2019

To discuss plans for Christmas 2019

14. Highways

To discuss any issues on highways in Cannock Wood Village.

15. Items for Discussion/Future Agenda items

16. Social media and the Website

To discuss ways to engage with the community

17. Beaudesert

To discuss the traffic and liaison with Beaudesert.

18. To consider a resolution under the Public bodies (Admission to Meetings Act 1960)

To discuss a financial matter

To discuss a staffing issue

19. Date of Next Meeting.

The date of the next meeting will be on (12 December TBC) at 7.30pm

I hope you will be able to attend the meeting

Patricia Ansell Chairman
Cannock Wood Parish Council