



Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Thursday 20 September 2018.
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell (Vice- Chair)
I. Bamford Mrs A. Green
R. Poynton K. Salter

ALSO PRESENT: Mrs R. S. Mason – Clerk to the Council
9 Members of Public

PUBLIC PARTICIPATION

Item 3 Public Participation was moved to the start of the meeting.

A resident asked what he should do regarding dangerous parking on the corner of Ivy Lane and Hayfield Hill. The Parish Clerk would contact the police regarding the matter and the District council. A member of public showed concern that a member of the Parish Council had contacted him in regards to his planning permission regarding access to his workplace. He explained that there were no plans to build anything except the access. The reason for the removal of so much hedgerow was a stipulation of the Conditions on the Planning Application from Highways. That he in fact did not want to remove so much of the hedgerow he had been cultivating for the last 20 years. The resident also stated how that he was removing 70metres of hedgerow but was replacing 300metres of hedgerow so that the driveway would fit in with the landscape. The Council agreed that having seen the planning application they conditions were correct and no planning permission had been granted for a house. In fact the Parish Clerk thanked the resident in being instrumental the Council discussing a Neighbourhood Plan and in being vocal in the need for one.

The above point led on to a discussion on the Neighbourhood Plan and the need for one. The Survey issued by the Parish Council showed that there were 69.9% or residents who responded who were concerned by building in the village. There was also a high percentage concerned over infrastructure and highways which would also be covered by a Neighbourhood Plan. Councillors Mrs S. Janes and K. Salter attended a Westminster Neighbourhood Plan Briefing and there was a road map that needed to be followed and that although the Parish Council puts in to action the Neighbourhood Plan it was the Community who had to drive and put the Plan together. The briefing also explained that although there was a defined boundary matters that could cross the boundary in to other Parishes were Social issues and elements such as Schools, Doctors and other facilities shared by Parishes. The Council asked

that if any of the public were interested in joining the Neighbourhood Planning Committee to put their names on the piece of paper that was to be past around.

1. WELCOME AND APOLOGIES

Cllr Janes welcomed everyone to the meeting, which began at 8.00pm. Apologies were received from Councillor B. Hardman, County Councillors P. Hewitt and B. Jones and District Councillor Ms C. Wilkinson.

RESOLVED: Noted

2. DECLARATIONS OF INTEREST

No Declarations of Interest were made.

3. PUBLIC PARTICIPATION

This was moved to the start of the meeting.

4. MINUTES

The Minutes for the Council Meeting held on Thursday 19 July 2018 were accepted as a true and correct record.

Proposed: Cllr Mrs P. Ansell; Seconded: Cllr Mrs A. Green

5. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

6. COUNTY COUNCILLORS REPORT

No County Councillors were in attendance.

7. PLANNING

7.1 Applications for consideration.

CH/18/324 – 11, Bradwell Lane, Cannock Wood, WS15 4RW

Erection of a new three bedroom dwelling.

No objections subject to the following condition to “limit construction hours and deliveries to between 8.00am and 6.00pm Monday to Friday and 8.00am to 1.00pm on Saturday and no work on Sundays, Bank Holidays and Public Holidays” and that the build was in keeping with the current street scene.

6.2 Applications approved/rejected by Cannock Chase District Council and Amendments.

CH/18/260 - 13, Chestall Road, Cannock Wood, WS15 4RB.

Single storey rear extension

APPROVED

CH/18/289 - Warstones, Buds Road, Cannock Wood, WS15 4NB

Erection of a two storey rear extension (ground and below ground)

APPROVED

8. FINANCE

8.1 Accounts to be paid.

Mazars LLP	£ 240.00	Chq 000978	Audit
Dod Parliamentary Communications Ltd	£ 348.00	Chq 000979	Cllr Training
Clerks Salary	£ 225.00	Chq 000980	Aug & Sept Salary
Clerks Expenses	£ 40.00	Chq 000981	Aug & Sept Expenses
Turnocks Ltd	£ 62.40	Chq 000982	Christmas Lights Testing
Reimbursement K. Salter	£ 310.00	Chq 000983	Expenses

**Resolved: That
Payments be approved.**

9. CLERKS REPORT

- The Clerk had no information to report.

10. COUNCILLORS REPORTS

Councillors Mrs S. Janes and K. Salter had attended the following:

- Westminster Neighbourhood Plan Briefing - Slides from the event were available to look at if anyone wished to.

Councillor Mrs P. Ansell had attended the following:

- NALC Larger Council Meeting;
- AONB Annual Conference - It was asked if the Clerk could invite someone from the AONB to a Council meeting once the Neighbourhood Plan was in process.

11. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2017/18

The Annual Governance and Accountability Return 2017/18 had been audited with no qualifications. It was noted that a minor improvement for 2018/19 had been mentioned that the Clerk leave no box empty and either put NIL or N/A.

**RESOLVED: That
The comments from the External Auditor be accepted.**

12. NEIGHBOURHOOD PLAN

- 12.1 The Neighbourhood Plan Survey showed there was a great concern over future development within the village, the village infrastructure, traffic speeding and Anti-Social Behaviour. These were all matters that can be addressed in the Neighbourhood Plan. Due to this feedback the Parish Council proposed that it starts implementation of a Neighbourhood Plan.

**RESOLVED: That
The Council moves forward on a Neighbourhood Plan.**

- 12.2 Following the decision to move forward with a Neighbourhood Plan the Council requested the Clerk contact Mr J. Hemmingsley and ask if he would consult on the matter and what his fee would be. She was also requested to check that the fee was in line with other Parishes Consultant Fees.

RESOLVED: That

The Clerk request a quotation from Mr J. Hemmingsley consulting on the Neighbourhood Plan and to check this in line with what Parishes pay.

12.3 It was requested that Councillor K. Salter draft a letter to residents to explain what the Survey results showed and the desire for residents to attend the next Council Meeting if they are interested in being part of the Neighbourhood Plan Committee. The draft letter would be sent to the Council to make alterations before the Clerk prints the letter to be delivered. The letter would be prepared by 04 October 2018 so that it can be distributed Week commencing 08 October

13. HIGHWAYS

13.1 Councillor I. Bamford had walked the village and noted that the 8 grit bins needed refilling as soon as possible.

13.2 It was also noted many trees were covering street lights on the following roads:

- Corner of Chestall Road and The Firs
- Corner of Holly Hill Road and Gilwell Road
- Corner of Sycamore Hill and Buds Road
- Parkgate Road and Bradwell Lane
- Cumberlege Hill and Holly Hill Road

13.3 Councillor I. Bamford also informed the Council how Chapel Lane had not been resurfaced due to the structure of the road being in to bad a state to resurface as it needed more intensive works.

13.4 Councillor R. Poynton mentioned that it may be needed by the Parish Council to make considerations for provision for cutting hedgerows in the future. The County Council was now passing onerous over to landowners to maintain and would only cut those that were considered dangerous to road users and pedestrians. A member of public stated that for approximately £1200 (one thousand two hundred pounds only) you would be able to get a tractor driver for four days to cut the hedges in the whole village twice a year. It was asked that this be on the agenda for the next Council Meeting and to ask County Councillors in attendance their views.

14. BOLLARDS AT CASTLE RING

Councillor K. Salter had filled out the Grant Form from AONB for the Bollards and just needed the Chairs signature. The Clerk needed to have the Street Lamp that was to be the energy source number so she could get approval from EON to use the lamp.

15. CHRISTMAS LIGHTS

15.1 Currently the lights were in storage and had been repaired and tested. It was required that a member of the Council could collect them with a cheque for £62.40 (sixty two pounds and forty pence only).

RESOLVED: That

A cheque be issued for £62.40 (sixty two pounds and forty pence only) and Councillor K. Salter would collect the lights.

15.2 Local Business Owners Mr & Mrs Newton were asked if they could sponsor the Christmas Tree for the Village this year. Mr & Mrs Newton agreed to the proposal and would liaise with the Clerk.

16. CANNOCK WOOD LOGO

Councillor Mrs A. Green requested this item be postponed to the October 2018 Meeting due to the current meeting running out of time.

17. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

- The Neighbourhood Plan (continuous).
- Update on Highways (continuous).
- Christmas Tree and Lights.
- Castle Ring Bollards (continuous).
- Cannock Wood Logo
- Mobility Links

18. DATE OF NEXT MEETING

The date of the next meeting will be Thursday 18 October 2018 at 7.30pm.

There being no further business the meeting closed at 9.14pm

Signed

Date