



# **Cannock Wood Parish Council**

Minutes of the Council Meeting.  
Commencing 7.30pm on Thursday 15 February 2018.  
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell I. Bamford  
Mrs A. Green R. Poynton K. Salter

Also Present: Mrs R S Mason – Parish Clerk  
Mr J. Hemingsley  
Val Jones  
3 members of public

## **PUBLIC PARTICIPATION**

Mr J. Hemingsley a Neighbourhood Plan Consultant gave a talk on the benefits if any on Cannock Wood having a neighbourhood plan. It was noted that Cannock Wood was in a unique position of being protected by both Green Belt and Area of Outstanding Natural Beauty legislations. It was felt that a neighbourhood plan for Cannock Wood would need to look at areas of land that could be built on and put forward ideas that would control the design of any properties and would give a certain degree of control on the developments. The Parish Council would need to set up a steering group so it would be a good idea that the Clerk puts something in the website. Any Neighbourhood Plan that is initiated if adopted would go through a referendum and be part of the Statutory Plan. It could help the village with infrastructure and also protect local footpaths such as the one to Nunswell. There are grants of £9000 available towards the Neighbourhood plan if the Council wishes to go forward with the Neighbourhood Plan. This matter would be discussed at the next Parish Council Meeting.

## **1. WELCOME AND APOLOGIES**

Cllr Janes welcomed everyone to the meeting, which began at 8.00pm.  
Apologies were received from Councillor B. Hardman. Also County Councillors B. Jones and P. Hewitt also wished to apologise for not being able to attend tonight's meeting.

**RESOLVED: Noted**

**2. DECLARATIONS OF INTEREST**

No declarations of interest were given.

**3. MINUTES**

- 3.i The Minutes of the Council meeting held on 18 January 2018 were accepted as a true and correct.

**RESOLVED: To approve the minutes of 18 January 2018 as a true and correct record.**

**4. MATTERS ARISING FROM THE MINUTES**

- 4.i Councillor R. Poynton explained that the Village Hall floor was being repaired and the Village Hall Committee would be requesting some funding from the Parish Council. The floor would be actually sanded down and they have been assured that this will not hinder the life of the floor and it is in a fit state for this. This matter was to be put on the March agenda.

**5. COUNTY COUNCILLORS REPORT**

- 5.i Due to the County Councillors not being in attendance this month this matter was withdrawn.

**6. PLANNING**

**6.1 Applications for consideration.**

**CH/18/019** Residential Development:- Erection of 3 bedroom 1.5 storey bungalow with ancillary buildings (double garage and stables)  
**66, Hayfield Hill, Cannock Wood, WS15 4RS**

**Comments:** There was a general concern over the access to the proposed development as it was a 'green lane' and had public right of way on it to Nunswell, so how would access be shared safely with the public? The concern was also that the development was in an AONB area and Greenbelt and could possibly lead to further developments that would destroy the natural beauty of the land. It was also noted that the comment regarding building the property for the developers own need should be dismissed.

**CH/18/021** Single storey rear extension  
**17, Hayfield Hill, Cannock Wood, WS15 4RP**

**Comments:** No Objections subject to the following condition to "limit construction hours and deliveries to between 8.00am and 6.00pm Monday to Friday and 8.00am to 1.00pm on a Saturday and no work on a Sunday, Bank Holidays and Public Holidays".

**7. FINANCE**

- 7.1 The accounts had been done up to date and were approved. The accounts showed that the bank reconciliation up to 31 January 2018 as below:

Opening Balance:	£11104.79
Plus Income:	£11439.90
Less Income:	<u>£ 6748.64</u>

**Total:** **£15796.05**

7.2	Payments to be made:	
	Clerk Salary February	Chq 000958
	Clerk's Expenses February	Chq 000960
	Eric Roy	Chq 000961
	SCPA	Chq 000962

**Resolved: Payments were approved.**

**8. CLERKS REPORT**

- The Clerk updated the Council on the planned beacon lighting to commemorate the ending of the First World War. As Cannock Wood was not planning on actually having a beacon to light, the Councillors were invite to attend either the Cannock Beacon Lighting or the Rugeley one
- The Clerk informed the Council that Staffordshire County Council were looking at offering Data Protection Officer roles for the new GDPR Regulations through the SPCA. No prices were available as yet but this matter would have to be looked at, at future meetings
- The Clerk hoped that the Councillors were happy with their new email addresses and that as of 01 April 2018 all Council related information would be emailed to these accounts in preparation for the GDPR Regulations.

**9. COUNCILLORS REPORTS**

Councillor Mrs P. Ansell had attended the following meetings:

- NALC GDPR briefing

Councillor K. Salter had attended the Councillor Training organised by SPCA.

**10. CASTLE RING BARRIERS**

Councillor K. Salter wished to continue along with the Clerk looking in to the castle ring barriers. The Clerk had answered the questions raised from Cannock Chase Council by email to how the barriers would be installed but had yet to receive a response. The Clerk had contacted the AONB but would try again as she had not yet received a response.

**11. CANNOCK WOOD WELCOME PACK**

The welcome pack was progressing well but the Clerk needed a decision on which company the Council wished to use for the USB's. It was proposed that Flashbay be used at a cost of £281.40 (two hundred and eighty one pounds and forty pence only) for 50 2gb USB's.

**RESOLVED: That**

**The Clerk purchase 50 2gb USB's at a cost of £281.40 (two hundred and eighty one pounds only) from Flashbay.**

*Vote: Unanimous*

**12. PRECEPT 2018/19**

The Clerk had issued a breakdown of the request for Precept for 2018/19 and the effect it will have on the Band D figure for the residents. The base rate has lowered from 394.17 to 393.70, so even if the same precept was requested there would be a slight increase. After looking at the Precept figures

Councillor Mrs S. Janes proposed that a request for £10590.43 (ten thousand five hundred and ninety pounds and forty three pence only). Another proposal was put forward of increasing the precept by 2% which was a precept of £10649.58 (ten thousand six hundred and forty eight pounds and fifty eight pence only). On the casting vote of the Chair it was agreed to ask for a precept of £10590.43.

**RESOLVED: that**

**A precept request of £10590.43 (ten thousand five hundred and ninety pounds and fifty eight pence only) which is an increase of 1.5% on the Band D base rate.**

**13. GRITTING AND HIGHWAYS**

The gritting bins needed to be filled and it was noted that the County seemed to be gritting when it was too late and it was making it hazardous on routes in to and out of the village. The paths were also becoming overgrown especially on Hayfield Hill and Cumberlege Road. The lack of drain clearing was causing sludge to form in the centre of the roads making the road dangerous. The Clerk was asked to enquire about drain clearing and getting the grit bins filled by the County Council and also to ask the District Council to clear the footpaths.

**14. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS**

The following items were to be placed on the next agenda:

- Grant Request
- GDPR
- Castle Ring Car Park Barriers
- Neighbourhood Plan
- Web Page Summary
- Welcome Pack

**18. DATE OF THE NEXT MEETING**

The next meeting is 21 March 2018 at 7.30pm.

**There being no further business the meeting closed at 9.16pm**

Signed.....

Date.....