

## **Cannock Wood Parish Council**

### **Minutes of Parish Council Meeting Held at Cannock Wood & Gentleshaw Village Hall on Thursday 19<sup>th</sup> February 2015**

#### **Present:**

Cllrs. Mrs.S.Janes (Chair), Mrs.P.Ansell, Mr.I.Bamford, Mr.R.Cowling, Mrs.A.Green, Mrs.M.Allen and Mr.R.Poynton.

#### **In attendance:**

Linda Florence – Temporary Clerk

#### **Apologies:**

There were no apologies.

#### **Approval of Minutes**

The Minutes of the meeting held on the 15<sup>th</sup> January were received. The following amendments were made:

Page 1 – Precept for 2015-16. This matter had been discussed and decision agreed but this was omitted from the Minutes. The meeting discussed the Precept being increased by 20pence to a figure of £26.93. This figure was forwarded to the District Council and members agreed that they would support the Chairman in the actions taken with regard to the Precept.

Page 1 – Grant. The resolution for the grant to the village hall was omitted. The minutes should state that a resolution was passed.

**Proposed:** Cllr.Mrs.P.Ansell

**Seconded:** Cllr Mrs.M.Allen

#### **Recruitment of New Clerk**

Discussion ensued on the recruitment of a new clerk following the resignation of the previous Clerk. It was agreed to clarify the number of hours and salary required for the post before advertising.

#### **It was resolved:**

**The Chairman to contact the SPCA the salary bandings for Parish Councils and to identify a suitable model contract. Once this information was received to advertise the post locally and in the SPCA newsletter.**

#### **Planning Matters**

Cllr.I.Bamford advised reported that a planning application had been received CH/15/0023 – 19 Holly Hill Road for a single storey extension for an orangery.

**No objections**

Cllr.I.Bamford reported that he had been contacted and requested to attend a site meeting relating to a proposed application at Court Bank Farm on Slang Lane CH/15/0025 regarding demolition of existing building and for the erection of equestrian stables. There were 8 letters of support for this application but the District Council are stating that the new building should be for the storage of equipment only. The applicant was intending to tidy up the site by storing the current items that are in the yard in the new building. It was agreed that this would enhance the site for residents who currently overlook it. Cllr.Mrs.Ansell raised the question of whether this was a riding school to which a response was that it was not. The new building is also to be erected at a lower level than the existing building. The applicant had also informed Cllr.Bamford at the site meeting that he was willing to put a lay-by on Hayfield Hill to accommodate the cars but that this had not been allowed.

Discussion ensued on the application and the Council felt that this application should be supported.

**It was resolved:**

**To send an email supporting the application to the planning department at the District Council requesting that this application be determined by a Planning Committee and not an Officer of the Council and for a site visit to be arranged.**

**Finance**

There were no payments to be made since last meeting. Chairman to locate the bank statements since October 2014 and update the accounts in readiness for end of year.

**Councillors Reports**

Cllr.Mrs.A.Green reported that she had attended the Training for Councillors which she found invaluable and would like to be considered for the planning course training.

Cllr.Mrs.P.Ansell stated that she would make enquiries about the nominations for the election process. If she was able to pick the papers up on behalf of Councillors she would then distribute these.

Cllr.Mrs.P.Ansell thanked the Parish Council for the cheque in relation to the field which was very much appreciated.

Question raised as to the status regarding Police presence in the village. The current designated police officer is on maternity leave but it was not clear if there had been any cover during this time.

Contact be made with Inspector Cook at Cannock to ascertain update.

**Parish Council Website**

The meeting was informed that the website needed to be updated as Councillors details were incorrect and dates of current meetings were not available. Mr.Powys a previous Councillor had offered to support the updating of the Website as an interim measure until the new Clerk is in post. Discussion ensued on the confidentiality issues but it was agreed all the information on the website was in the public domain and therefore there were no issues in Mr.Powys undertaking this role.

Date of Next Meeting: **Thursday 19<sup>th</sup> March 2015**

Meeting closed at 8.35 p.m.

**Signed:**  
**Chairman**

**Dated:**