

Cannock Wood Parish Council

Minutes of Parish Council Meeting held
at Cannock Wood & Gentleshaw Village Hall
on Thursday 15th January 2015

Present:

Cllrs: Mrs P. Ansell, Mr I Bamford, Mrs S Janes (Chair), Mr R Cowling, Mrs A. Green and Mr R. Ponton.

In Attendance:

Naazlin Somani – Parish Clerk

Apologies:

Cllr: Mrs M Allen.

Approval of Minutes:

The minutes of the meeting held on 20th November 2014 were received and approved as a correct record.

Matters Arising:

It was noted that a thank you letter had been received from the welfare committee for the grant that had been awarded by the parish council.

The grant for the village hall had not yet been received. The Clerk confirmed that the cheque had been posted to the village hall. Following a discussion it was agreed that a replacement cheque would be raised and if the original cheque appeared it would be returned to the Council. This cheque would also be cancelled.

Councillor A. Green thanked the Council for the grant that had been awarded to Toddle and tumble.

Training for new Councillors:

It was reported that there were no mass training courses being held by the local association until after the forthcoming election. However, it had been agreed that a course would be put together for the Cannock Wood Councillors. The cost would be £40.00 for the first councillor and a reduced fee for other councillors wishing to attend. It was agreed that the possible dates for the course would be discussed after the meeting,

Recruitment of a new Clerk:

Members were informed that the current Clerk had handed her resignation in to the Council. It was agreed that the role would remain the same and at the same salary. A job advert would be circulated through the local association and a notice placed on the parish council noticeboards.

Planning:

Cllr Bamford advised that there had been one application since December CH/14/0462. There was no objection to this application. It was further noted that the Bradwell Lane applicant had now been granted.

Finance:

The latest Financial Report showed a balance of £15,173.30 in the Current Account with a further expected spend of £4,690.85 in unrepresented cheques. This would give an actual balance of £10,482.45. The Three Month Premium Account had a balance of 4,209.05. This was the 2015-16 election fund. The following accounts were approved to be paid:-

Ms N Somani – Clerk’s Salary
Ms N Somani – Clerk’s Expenses
Village Hall replacement cheque.

Need to check the Cheque book for any other payment that were made.

Correspondence:

A letter had been received from the local WI regarding projects for the centenary. It was asked that project be thought of to improve the local area. In view of this the WI were looking to use their project to improve the Village Hall.

To raise money the WI were organising a fair which would take place on the first week of September. The WI had make a request to the council for funding to start the project. Councillor R. Cowling proposed that £350.00 is granted. This was seconded by Councillor I. Bamford and agreed by all.

Village Road Safety & Maintenance:

It had previously been mentioned that the entrance to the village hall was too dark and highways should be approached to see what could be done to improve this. It was agreed that highways should be contacted before the next meeting.

Parish Council Web Site:

There was no update on the website. With the resignation of the current clerk there would be no further action until the new clerk had taken over.

Councillors Reports:

There were no reports.

Items for Discussion:

It was agreed that elections would be placed on the next agenda. It was confirmed that Councillor Ansell would get the nomination papers for everyone when they were available.

Date of Next Meeting:

Thursday 19th February 2015.

_____ Chairman

_____ Date