

Cannock Wood Parish Council

Minutes of the Parish Council Meeting
held at the Village Hall, Buds Road, Cannock Wood
On Thursday 27 June 2013

Present:

Cllrs: Mr G. Powis (Chair), Mrs P. Ansell, Mr R. Cowling, Mrs S. Janes (Vice), Mr I. Bamford and Mrs M. Allen

In Attendance:

Naazlin Somani – Parish Clerk
Liz Dale - PCSO

Public Participation:

The area PCSO Liz Dale was present at the meeting and provided Members with a detailed crime report for the area during the public open forum part of the meeting. Members were also informed that PC Paul Bradbury was the local officer.

As part of the police report Members were given information on ‘operation Sunday’ which targeted speeding on Sundays. The scheme was actively present in Cannock Wood and would continue at least once a month. Equipment training was currently taking place and hopefully operations would soon take place during the week. Speeding vehicles were given advisory notices and tickets.

The Chairman suggested Buds Road and Cumberledge Hill as those areas were known for speeding.

1. Apologies:

Apologies were received from Cllr Mrs P. Chapman

2. Approval of Minutes for the Meeting held on 16 May 2013.

The minutes of the meeting held on 16 May 2013 were approved subject to the following amendment:

- (i) Councillor Sue Janes was appointed Vice-chair of planning not Councillor Pauline Chapman as noted.

3. Matters arising from the minutes.

It was noted that items to be raised were also on the agenda.

4. Planning.

Members discussed planning application CH/13/0186, Park Gate Inn, Park Gate, Rugeley.

Following a detailed discussion on the impact of the application on the local area Members agreed to object to the application on the grounds of the increased impact of traffic, concerns over access, increased noise and in view of the area being in the AONB.

Members discussed planning application CH/13/0195, 29 Cumberledge Hill, Cannock Wood. Proposed development, erection of a detached three car garage with dormers in roof space and a new pitched roof over existing garage with dormers in roof space

Members agreed that they would submit a comment of no objection to the application.

A discussion took place about receiving applications. The Chairman requested that the Clerk forward him a letter to sign advising the District Council that the contact details for planning applications had changed and that an invitation also be sent to a planning officer to attend a future meeting of the Parish Council.

5. Finance.

Details of the bank accounts and financial transactions to date were given by the Clerk and were discussed by councillors. The balance of the current account was £8818.95 and the reserve account 4209.05.

The Chairman advised that a letter had been received from the cricket club requesting urgent financial assistance for repairs to the pavilion. Members discussed the financial position of the council and felt that it was important to support local organisations. It was proposed and seconded that a grant of £500.00 should be awarded. This was unanimously agreed.

Ms N. Somani – Clerk Salary for June
Ms N. Somani – Clerk’s expenses
Insurance - £378.93 (retrospective)
Cricket Club - £500.00 grant

Members were given details of the end of year accounts and a brief overview of the internal audit that had been conducted. The Clerk advised that the account needed to be approved if Members were satisfied with the information provided and the details would then be sent for the external audit. It was proposed and seconded that the accounts be approved, this was unanimously agreed.

6. Correspondence.

An invitation from Cruse Bereavement had been received, those that wished to attend needed to inform the Chairman.

7. Road Safety and Maintenance in the Village.

Speed watch lights were discussed and the locations. It was noted that points had been allocated around the village and the sign was being circulated.

8. Parish Council Website.

The Chairman gave Members an update on the usage since the last meeting.

It was noted that the County Councillors details needed to be updated and the details of PCSO Liz Dale needed to be added.

9. Village Hall Car Park.

It was noted that a donation to resurface the car park had been received. The money that had been donated by the parish council in the previous financial year had been used to undertake temporary repairs. The Council at the time of setting the budget had again ring fenced £1000.00 for the car park although this would now not be required. It was noted that a maintenance fund would need to continue to save for the time when the resurfaced car park required repairs rather than being in a situation when the car park needed work and the monies were not available. The Council agreed that the funds would remain ring fenced for the village hall for general repairs or towards the car park maintenance fund.

10. Forensic Marking.

A discussion on the forensic marking took place. It was noted that the leaflets to circulate to all residents had not yet been received. PCSO Liz Dale confirmed that they would be forwarded to the Chairman and also said they would assist as much as possible.

An article had been placed in the village voice.

The Chairman advised that a quote for the signs had been received, it would cost a total of £73.84 + VAT for eight signs and these would be placed in the areas identified at the last meeting, alongside neighbourhood watch signs. Confirmation to place the signs on the lampposts had not yet been received from eon but the process had been started.

The Council needed to agree a plan of action and volunteers to assist with distribution. The Chairman advised the Graham would be present at the next meeting to discuss the next steps.

At the last meeting it was advised that people who had had break ins may have been offered the smart water already. It was agreed that PCSO Liz Dale would check the history of burglaries of the past 12 months.

Leaflet would be circulated asap and an open meeting arranged after the leaflet drop.

To summarise the next steps in the project would be:

- (i) Circulation of letters
- (ii) Arrange an open meeting
- (iii) 12 months crime statistics
- (iv) Training for Councillors and obtain CRB checks.

11. Councillors Reports.

There was no Councillor report.

13. Items for discussion/Future agendas.

It was advised by the chairman the Burntwood Wakes was due to take place and the Parish Council usually donated a bottle of whisky. The Council agreed that they would do this again this year. The Chairman would arrange the donation.

There had been rumours in the village about a wild flower area however, it was not known where the area would be or if it was actually taking place. It was suggested that the Clerk contact Councillor Jodie Jones and ask if further details were available. The item should be placed in the next agenda.

14. Date of next meeting.

The date of the next Parish Council meeting would be Thursday 18 July 2013.



_____ **Chairman**

___18 July 2013___ **Date**