

Cannock Wood Parish Council

Annual General Meeting.

Minutes of the Annual General Meeting
Held at the Village Hall Buds Road,
Cannock Wood on Thursday 16 May 2013, at 7.30 pm.

Present:

Cllrs: Mr G. Powis, Mrs S. Janes, Mrs M. E. Allen, Mr I. A. Bamford, Cllrs Mrs P. A. Chapman and Mrs P. A. Ansell

In Attendance:

Ms. N. Somani - Parish Clerk
PCSO – Sean Nicholls
Staffordshire County Council – Graham Hunt

1. Election of Chairperson.

Cllr Powis was proposed for the position of Chairman.
Proposed: Cllr Allen, Seconded: Cllr Bamford.
Resolved. Cllr Powis was elected as Chairman.
Cllr Powis then signed his “Acceptance of Office” form.

2. Apologies.

Apologies were received from Mr R. Cowling

3. Election of Vice-Chairman.

Cllr Janes was nominated for the position of Vice-Chair.
Proposed: Cllr Ansell, Seconded: Cllr Allen.
Resolved. Cllr Janes was elected as Vice-Chair.

4. Election of Planning Sub Committee.

Cllr Bamford was nominated as Chairman of the Planning Sub Committee with Cllr Janes being proposed as Vice Chair.
Proposed: Cllr Allen, Seconded: Cllr Powis.
Resolved. Cllr Bamford was elected as Chairman of the Planning sub committee and Cllr Chapman was elected as Vice Chair.

5. Council Standing Orders.

Members discussed the adoption of the Standing Orders and it was resolved that the national model provided by the National Association of Local Councils would be adopted.

6. Approval of Minutes for the Meeting held on Thursday 18 April 2013.

The minutes of the meeting held on 18 April 2013 were received and adopted as approved as a correct record.

7. Matters arising from the minutes.

Matters arising from the previous minutes were covered in the agenda.

8. Forensic Marking

The discussion from the Annual Parish Meeting continued and Members discussed the way forward and roll out of the project into the village. It was agreed that £200.00 should be allocated for the signs in the village and the remaining £600.00 for the purchase of the forensic marking kits.

It was proposed and seconded that 40 packs should be purchased along with leaflets and the signs should be organised. The County Council Officer confirmed that he would take this forward and communicate with the Chairman. An article would be placed in the village newsletter to create awareness and training and distribution would be arranged. There would be a further discussion at the next meeting.

9. Planning

It was noted that there were no planning applications for consideration. Concerns were raised with regards to the poor communication between the planning office and the Council.

It was noted that the Clerk had contacted them following the last meeting to raise concerns. It was agreed that the Clerk would forward the email on to Councillor Bamford who would take the matter forward.

It was also agreed that a planning officer should be invited to a future meeting of the Council.

10. Finance.

The Clerk handed out details of the bank accounts. There was £3198.95 in the current account. There was £4209.05 in the three-month Premium account.

The following accounts were approved for payment:

Ms. N. Somani – Clerks Salary

Ms. N. Somani – Clerks Expenses.

It was noted that the end of year accounts would be presented to the next meeting of the Parish Council for approval before submission to the Audit Commission.

11. Electricity Supply.

It was agreed that this item would be removed from the agenda.

12. Water Pressure.

It was agreed that this item would be removed from the agenda.

13. Correspondence.

There was no correspondence for discussion

14. Road Safety within the Village.

There was nothing to update on this item.

15. Parish Council Web Page.

It was noted that the website did not have the up to date minutes on. The Clerk confirmed that she would send copies of the minutes to the Chairman. It was noted that the noticeboard had recently been updated and the Chairman would place the approved minutes for the April meeting in the noticeboard in the next few days.

The Chairman updated Members on the website usage since the last meeting.

16. Village Hall Car Park.

There was no update.

17. Councillors Reports.

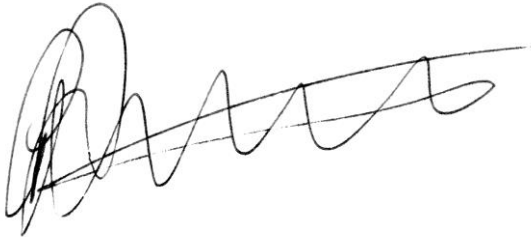
No reports.

18. Items for discussion/future agendas.

19. Date of Next Meeting.

It was noted that the date of the next meeting would be confirmed in the next few days.

The Meeting closed at 8.45 p.m.

A handwritten signature in black ink, appearing to be 'R. Somani', written over a faint horizontal line.

Chairman

27 June 2013

Naazlin Somani
Clerk to the Council.