

# Cannock Wood Parish Council

Minutes of the Parish Council Meeting  
held at the Village Hall, Buds Road, Cannock Wood  
On Thursday 18 April 2013

The Vice-Chair conducted the meeting in the absence of the Chairman.

## **Present:**

Cllrs: Mrs P. Chapman, Mrs P. Ansell, Mr R. Cowling, Mrs S. Janes (Vice), Mr I. Bamford and Mrs M. Allen

## **In Attendance:**

Naazlin Somani – Parish Clerk

## **Public Participation:**

No items were raised in the public open forum part of the meeting.

## **1. Apologies:**

Apologies were received from Cllrs Mr G. Powis (Chair)

## **2. Approval of Minutes for the Meeting held on 21 February 2012.**

It was noted that a meeting had not taken place in March due to advice given by the County Councillor. The Parish Council was advised that a meeting could not be conducted if the Clerk was not present. This was clarified and Members were advised that a meeting could take place in the absence of the Clerk if the meeting had been correctly called within the legal time constraints.

The minutes of the meeting held on 21 February were received and approved.

## **3. Matters arising from the minutes.**

It was noted that items to be raised were also on the agenda.

## **4. Planning.**

Members discussed planning application CH/13/0106, Park Gate Inn, Park Gate, Rugeley. Members expressed concern over the late receipt of planning applications and the fact that Members were having to chase applications up in order for the plans to be received. It was agreed that the Clerk would contact the District Council about this concern.

Members discussed the application and it was decided that the Parish Council would object to the application on grounds of increased impact traffic, concerns over access, increased noise and due to the site being in the area of outstanding natural beauty.

## **5. Finance.**

Details of the bank accounts and financial transactions to date were given by the Clerk and were discussed by councillors. Members were also told that the end of year accounts for 2012-13 would be presented at the June meeting for approval before submission to the External Auditors.

Staffordshire Parish Councils Association Annual Subscription  
Ms N. Somani – Clerk Salary for April  
Ms N. Somani – Clerk’s expenses

Members also signed a letter for the bank to change the address Parish Council statements were sent too. The letter had been sent a number of months ago however, the statements were still being forwarded to the previous Clerk.

**6. Electricity Supply.**

There had been no issues since last meeting.

**7. Water Pressure.**

There had been no issues since last meeting.

**8. Correspondence.**

It was noted that a newsletter had been received from Western Power Distribution.

**9. Road Safety and Maintenance in the Village.**

Concerns were raised over the markings where Park Gate Road meets Holly Hill Road. It was thought that the markings needed to be made clearer and a stop sign put in place. It was agreed that the Clerk would notify the Highways Officer regarding these concerns.

**10. Parish Council Website.**

It was noted that the website was out of date as was the village notice board. It was agreed that the Clerk would update the noticeboard and check on the progress of the website.

**11. Village Hall Car Park.**

Concrete work had recently been done to the car park. There was £624.00 in the car park fund. Grant funding was being pursued.

**12. Councillors Reports.**

There was no Councillor report.

It was suggested that the Police should be invited to the next meeting to give an update on the recent burglaries in the area.

**13. Items for discussion/Future agendas.**

It was agreed that the Annual Parish Meeting should be used to promote the Smart Water to the local residents. Graham Hunt would be invited to the meeting to provide information. Details of the meeting and information would be advertised in the village voice. It was agreed that the contact details of those interested in receiving the smart water would be gathered and then the Parish Council would agree at the next meeting how grants would be allocated and to what ratio.

**14. Date of next meeting.**

The date of the next Parish Council meeting would be Wednesday 16 May 2013.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date