

# Cannock Wood Parish Council

Minutes of the Parish Council Meeting  
Held at the Village Hall Buds Road,  
Cannock Wood on Thursday 21 June 2012, at 7.30 pm.

Before the meeting began Members were given a presentation on the Cannock Chase Area of Outstanding Natural Beauty. Members were given detail of the area that it covered how the organisation was structured and the project and method behind protecting the area.

Members were also informed of the Management Plan. It was noted that this was currently going through the two and a half year review; the plan was fully reviewed every five years. Encouragement to give feedback on the plan was given.

Following the detailed presentation Members were given an opportunity to ask questions and discussed a few areas of the work done in more detail.

## **Present:**

Cllr's: Mrs P. Chapman, Cllr Mr G. Powis (Chair), Mrs S. Janes, Mr I Bamford and Mr R Cowling.

## **In Attendance:**

Ms Naazlin Somani - Parish Clerk

## **Public Participation**

There were no items raised in the public forum part of the meeting

### **1. Apologies.**

Apologies of absence were received from Councillors Mrs P. Ansell and Mrs M. Allen.

### **2. Approval of Minutes for the Annual Parish Meeting and the Annual General Meeting held on Thursday 17 May 2012**

The minutes of the meetings were read and accepted as a true record.

### **3. Matters arising from the minutes.**

There were no items discussed under matters arising from the previous minutes. It was noted that there were a number of items that would be discussed during the course of the meeting.

### **4. Planning**

It was noted that the following decision notices had been received, for information:

CH/11/0422

LOCATION: 19, Holly Hill Road, Rugeley

PROPOSAL: Two storey rear extension and enlargement of dormers

DECISION: Approved

CH/12/0082

LOCATION: Gorsey Hayes, Buds Road, Rugeley

PROPOSAL: Single storey front extensions and front dormer

DECISION: Approved

CH/12/0086

LOCATION: 31, Holly Hill Road, Rugeley

PROPOSAL: Single storey side and rear extension

### **5. Finance.**

The Clerk handed out details of the bank accounts for 2012-13. It was noted that there was £8120.73 in the current account and £4209.05 in the 3 month Premium Account.

The following accounts were approved for payment:

Ms N. Somani – Clerk Salary for June.

Ms N. Somani – Clerks expenses

Village Hall car park fund grant £1000.00

Insurance renewal – Came and Company £350.37

Members were also presented with the end of year accounts for 2011-12 for approval to submit to the audit commission. It was noted that the end of year balance was high, it was noted that this was due to an election fund contingency following an incident in the past which had led to limited funds being available when require. Nevertheless, it was agreed that some of the funds would be allocated to a village project. It was agreed that this would be discussed further at a future meeting once the accounts had been received back from the Audit Commission. Members were asked to considered possible projects for future discussion.

### **6. Electricity Supply.**

It was noted by Councillor Bamford that there had been a problem during the nigh however, it had been resolved after a few hours.

### **7. Water Pressure.**

It was noted by Councillor Bamford that there had been a problem during the nigh however, it had been resolved after a few hours.

### **8. Correspondence**

Members were informed of the following correspondence that had been received:

Audit Commission correspondence regarding the appointment of Grant Thornton UK LLP to audit the annual return for Cannock Wood Parish Council for the following five years from 2012-13.

A copy of the Community Council of Staffordshire Spring Newsletter had been received.

Details of the Hednesford Community Forum.

### **9. Code of Conduct**

Members were informed, following the induction of the localism bill the current code of conduct that had been adopted by the Parish Council would become invalid. The Parish Clerk advised that there were a number of options that included, adopting the Cannock Chase Code of Conduct that was currently still being reviewed, adopting the

model code published by the National Association of Local Councils or resolving to adopt the current code as it stands.

It was noted that a code would need to be adopted before the 1 July 2012. It was suggested by the Clerk, due to the Cannock Chase Code of Conduct not being available to consider that Members agreed to readopt the current code in the interim period. This could then be reviewed when further information was available.

It was also noted that there would be an added benefit of adopting the Cannock Chase Code of Conduct in terms of the Standards Committee and such procedures.

It was unanimously agreed that the current Code of Conduct would be approved for the interim period, this would be reviewed when further information was available. A standing item would be placed on future agendas until this was complete.

#### **10. Quality Parish Status**

It was agreed that this would be deferred until the next meeting of the Parish Council.

#### **11. Road Safety and Maintenance in the Village**

It was noted that a number of pot holes had been filled however Chapel Lane was still significantly bad.

It was also noted that previously work had been done on High Hill however, there were now concerns with the level of water that was gathering there. It was agreed that these concerns should be raised with Highways.

Members highlighted that the speeding sign was in the village again. It was not known how long it would be placed there for.

#### **12. Parish Council Web Page.**

The Chair of the Council gave Members an update on the number of people that had visited and accessed information from the site.

It was noted that the text had been received for the Beaudesert Sports Field. It was felt that this information required another page which would cost £25.00. Members agreed the additional cost.

The Chairman of the Council informed Members that the notice board had been refurbished on the inside.

#### **13. Community Games.**

There was no further update.

#### **14. Jubilee**

There was no further update.

#### **15. Best Kept Village**

It was noted that the judging would be taking place in July.

**16. Village Hall car park.**

It was noted that the cheque form the Parish Council for the fund had been approved earlier in the meeting.

It was agreed that this would be a standing item on the agenda to keep Members updated.

**17. Councillors Reports**

There was no report to Members.

**18.Items for discussion/Future agendas.**

The bus stop at Hayfield Hill had been discussed. It was noted that the location of the stop had been moved some time ago though it was not known why. It was felt that the original position was more appropriate the current location. It was agreed that a request should be made to have the bus stop relocated.

**19. Date of Next Meeting.**

The date of the next meeting was Thursday 19 June at 7.30pm.  
The meeting closed at 9.20.m.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date

Naazlin Somani  
Clerk to the Council.