

Cannock Wood Parish Council

Annual General Meeting.

Minutes of the Annual General Meeting
Held at the Village Hall Buds Road,
Cannock Wood on Thursday 17 May 2012, at 7.15 pm.

Present:

Cllrs: Mr G. Powis, Mrs S. Janes, Mrs M. E. Allen, Mr I. A. Bamford, Mr R. Cowling and Mrs P. A. Chapman.

In Attendance:

Ms. N. Somani - Parish Clerk
County Councillor Mr J. Bernard

1. Election of Chairperson.

Cllr Powis was proposed for the position of Chairman.

Proposed: Cllr Allen, Seconded: Cllr Janes.

Resolved. Cllr Powis was elected as Chairman.

Cllr Powis then signed his "Acceptance of Office" form.

2. Apologies.

Apologies were received from Cllr Mrs P. A. Ansell

3. Election of Vice-Chairman.

Cllr Janes was nominated for the position of Vice-Chair.

Proposed: Cllr Powis, Seconded: Cllr Bamford.

Resolved. Cllr Janes was elected as Vice-Chair.

4. Election of Planning Sub Committee.

Cllr Chapman was nominated as Chairman of the Planning Sub Committee with Cllr Janes being proposed as Vice Chair.

Proposed: Cllr Powis, Seconded: Cllr Allen.

Resolved. Cllr Chapman was elected as Chairman of the Planning sub committee and Cllr Janes was elected as Vice Chair.

5. Council Standing Orders.

Members discussed the adoption of the Standing Orders and it was resolved that the national model provided by the National Association of Local Councils would be adopted.

6. Election of Responsible Financial Officer.

The Clerk, Ms. N. Somani was proposed as Responsible Financial Officer.

Proposed: Cllr Powis, Seconded: Cllr Allen

7. Adoption of Specimen Financial regulations.

The Council re-adopted Specimen Financial Regulations that had been recommended by NALC.

8. Approval of Minutes for the Meeting held on Thursday 19th April 2012.

The minutes of the meeting held on 19 April 2012 was received and adopted as approved as a correct record.

9. Matters arising from the minutes.

Matters arising from the previous minutes were covered in the agenda.

10. Planning

4.1 Applications for Consideration.

Application No. CH/12/0143

Erection of a single storey building for administration, activities, maintenance and storage purposes and separate single storey storage building.

Comment: No Objection

4.2 Applications approved/rejected by Cannock Chase District Council.

It was noted that decision notices were not being received, there were a number outstanding. It was noted that Councillor Bernard would raise this with the planning department to ensure the contact information was correct.

11. Finance.

The Clerk handed out details of the bank accounts. There was £9612.10 in the current account. There was £4209.05 in the three-month Premium account.

The following accounts were approved for payment:

Ms. N. Somani – Clerks Salary

Ms. N. Somani – Clerks Expenses.

It was noted that the end of year accounts would be presented to the next meeting of the Parish Council for approval before submission to the Audit Commission.

12. Electricity Supply.

Nothing to report.

13. Water Pressure.

Nothing to report.

14. Dog Fouling.

It was noted that some areas were particularly bad. It was suggested that a bin be requested to be located on the Buds Road and Chester Road junction. It was agreed that the Clerk would contact the Highways Officer.

15. Correspondence.

Members were informed that details of the newly appointed village hall management committee had been received and an email from Victoria Henderson from Cannock Chase District Council regarding attendance at a future meeting.

Members were also presented with a draft letter with the agreement for the village hall car park fund. It was agreed that a cheque would be raised at the next meeting and sent with the terms of the grant.

16. Road Safety within the Village.

It was noted that there were a number of large pot holes that needed looking at by highways, there were a number that had been filled however it was highlighted that Chapel Lane was particularly bad. It was agreed that the Clerk would inform highways.

It was also noted that legislation was currently being considered by central government which would allow police to prosecute drivers that were exceeding 20mph outside schools.

17. Parish Council Web Page.

Cllr Powis reported the statistics for the website. It was noted that the Chair and Vice-Chair details would be updated for the next meeting.

Cllr Powis also informed Members that the noticeboard was in a poor condition so it had been stripped and cleaned. Once it had dried it would be restored for use.

18. Community Game

Cllr Allen gave Members an update on the progress of activities to date. It was noted that the majority of the week's activities had been booked however, Saturday afternoon was still outstanding.

19. Best Kept Village 2012.

Cllr Allen stated that she felt the Village was looking very tidy at present as litter picking was ongoing.

20. Jubilee.

It was noted that the villages Jubilee event was taking place on 3 June 2012. Details of the event were provided. Members were asked to support the event and if it would be possible to make a small donation. It was felt that the event was beneficial to the village and the Clerk confirmed that there were funds available. It was agreed that a £100.00 donation would be given. A cheque would be raised and signed before the next meeting to ensure that the grant was available before the event.

21. Standards Committee.

Cllr Allen informed Members of changes to the Code of Conduct and Standards procedures in view of the localism bill. It was noted that all councils were producing their own codes however the Town and Parish Councils had the option of adopting the District Code. This would be beneficial to the Parish Council for voting purposes. It was agreed that an update would be provided at the next meeting.

22. Village Hall Car Park.

It was noted that the grant would be raised at the next meeting. Cllr Cowling informed Members that a further £935.00 had been raised. It was agreed that this would remain on the agenda for reports on the progress at future meetings.

21. Councillors Reports.

Cllr Bernard gave Members an update on the crime rates. It was noted that crime in the local area could be viewed on the police website www.police.co.uk.

An update on the progress of Stafford Hospital was given. It was expected that the A&E would open 24 hours in October.

It was also noted that the County Council had given flags to all the schools for the jubilee, each school was provided with a Union Jack and a Staffordshire County Council flag.

23. Items for discussion/future agendas.

It was noted that the following items be placed on the next agenda: Quality Parish Status and Code of Conduct.

It was noted that Charities and local orgs that were given grant funding by the Parish Council should be invited to the next AGM to give updates on how the money was spend and the benefits from receiving the support.

23. Date of Next Meeting.

Thursday 21 June 2012.

The Meeting closed at 9.30 p.m.

_____ Chairman

_____ Date

Naazlin Somani
Clerk to the Council.