



Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Thursday 22 March 2018.
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell I. Bamford
Mrs A. Green R. Poynton K. Salter

Also Present: Mrs R S Mason – Parish Clerk
County Councillor P. Hewitt
2 members of public

PUBLIC PARTICIPATION

Due to the 2 members of public wishing to talk about the Neighbourhood Plan no items were discussed at this point. However the members of public were invited to speak at Item 10 Neighbourhood Plan.

1. WELCOME AND APOLOGIES

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm.
Apologies were received from Councillor B. Hardman. Also County Councillor B. Jones wished to apologise for not being able to attend tonight's meeting as did Ms V. Jones.

RESOLVED: Noted

2. DECLARATIONS OF INTEREST

Councillor R. Poynton declared an Interest in Item 11 Grant Requests in relation to the Village Hall Committee request and would not speak or vote on the matter.

3. MINUTES

3.i The Minutes of the Council meeting held on 15 February 2018 were accepted as a true and correct.

RESOLVED: To approve the minutes of 15 February 2018 as a true and correct record.

4. MATTERS ARISING FROM THE MINUTES

4.i No matters were arising.

5. COUNTY COUNCILLORS REPORT

5.i County Councillor P. Hewitt informed the Council that Highways did the best they could during the recent weather. All main arteries were kept clear and all 42 vehicles were out 24 hours of the day. Unfortunately many routes with Cannock wood are not covered and Councillor Hewitt explained that it maybe if there are any routes the Council should be looked at to add to the Gritting Routes for 2018/19 they should be requested now. A member of the public through the Chair asked Councillor Hewitt if there was any provision to train members of the public on clearing the roads. This was as the member of public, Mr Newton, did clear Hayfield Hill for the village during this bad weather but was concerned due to having no training etc. Mr Newton had sent an email to Highways but had received no response and Councillor Hewitt asked that this email be forwarded to him to look in to.

5.ii Councillor Hewitt also brought up the recent leaflet that had been circulated around Cannock Wood regarding the planning development of 200+ houses. Councillor Hewitt attended the meeting organised by another political party and as the Council were already aware there was no grounds for this story. The plot of land has been identified in the Cannock Chase Local Plan but it was not one that was likely to be used. The mention of Staffordshire County Council selling off parcels of Cannock Chase were also rumours as Staffordshire County Council had already stated this would not happen. The County Council had done a contingency plan in case this did occur as part of a risk assessment ordered by the Government but that is all it was.

6. PLANNING

6.1 Applications for consideration.

There were no applications for consideration.

6.ii Application Decisions

CH/18/004 Application to vary conditions 2 & 17 of planning permission CH/16/348 to substitute the approved facing brick to Ibstock Ivanhoe Cottage Blend and a blue brick plinth course to both plots 1 & 2 and to substitute the hipped roof to the projecting first floor for a gable.

38, Parkgate Road, Cannock Wood,

APPROVED

CH/18/021 Single storey rear extension

17, Hayfield Hill, Cannock Wood, Rugeley, WS15 4RP

APPROVED

Planning Application CH/18/019 was discussed. Councillor Mrs P. Ansell stated that AONB had put in an objection along the same line as the objection the Council had put in for this development. It was asked that the Clerk request a site visit and notify Cannock Chase Council that Councillor Mrs A. Green would be attending the Planning Meeting held on April 18th where the application will be heard.

7. FINANCE

7.1 The accounts had been done up to date and were approved. The Bank was showing a balance of £14255.04 as of 7 March 2018:

7.2	Payments to be made:	
	Clerk Salary March	Chq 000963
	Clerk's Expenses March	Chq 000964
	SCPA	Chq 000965
	Flashbay	Chq 000966

Resolved: Payments were approved.

8. CLERKS REPORT

- The Clerk updated the Council on the Welcome Pack. It was noted nearly all the uploading had been done it was just a case of waiting for the USB's to start uploading in to folders on the USB's.
- The Clerk informed the Council that she was having issues with the noticeboard and quotes for a new one were included. A discussion took place and it was decided that before looking at a new noticeboard Councillor K. Salter would look at the old one and see if he could fix the locks and also do any maintenance that was needed.

9. COUNCILLORS REPORTS

Councillor Mrs P. Ansell had attended the following meetings:

- AONB Joint Committee – It was noted that from now on any money left in the budget could be rolled over top the following year which the AONB could not do previously all money had to be spent in that year.
- Westminster Lobby Day on behalf of SPCA – Lobbying Jeremy Lefroy MP on GDPR and Community Infrastructure Levy.

10. NEIGHBOURHOOD PLAN

There was a discussion on the idea of a neighbourhood plan for Cannock Wood. The plan would identify any parcels of land that could be built on whether it was Green Belt or not and allow Cannock Wood to have an impact on the design of the development and what the development would be. It would also let Cannock Wood have an influence on highways and the such like. The 2 members of public felt that a neighbourhood plan would be a good idea for the village as there are some large parcels of land that although are Greenbelt currently but that could change. The Clerk explained that although the Parish Council spearheads the Neighbourhood Plan it is the Community that actually put forward the ideas for the plan. Therefore the Clerk suggested using the Annual Parish Assembly as a platform for the Neighbourhood Plan to see how the Cannock Wood residents felt on the manner. The Council felt this was a good idea and asked the Clerk advertise the Annual Parish Assembly widely and use the Parish Magazine and website also.

11. GRANT REQUESTS

Councillor R. Poynton did not take part in the decision

- 11.i A discussion took place on the grant request from The Cannock Wood and Gentleshaw Village Hall for funds towards the flooring repairs. Councillor Mrs A. Green proposed that £2500 (two thousand five hundred pounds only). Councillor K. Salter seconded the proposal and it was

RESOLVED: That

£2500 (two thousand five hundred pounds only) towards the repairs to the Cannock Wood and Gentleshaw Village Hall flooring.

Vote: Unanimous

11.ii Kirsty Busby requested funding towards her trip on behalf of Girl Guiding. Unfortunately the Clerk confirmed that the Council could not give public funds towards an individual.

12. GDPR REGULATIONS

The Clerk explained that the Council needed someone in place for the role of Data Protection Officer. The Clerk had sourced a company that offers this and Staffordshire County Council were also offering this. The Clerk had also got policies ready to put in place for GDPR and they would be on the April Agenda for approval. It was suggested that the GDPR be placed on the next agenda.

13. WEBPAGE REPORT

The Council looked at the data for the website for January and February 2018. The Council noted the information.

14. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

The following items were to be placed on the next agenda:

- GDPR
- Welcome Pack
- Neighbourhood Plan
- Gritting and Highways

18. DATE OF THE NEXT MEETING

The next meeting is 19 April 2018 at 7.30pm.

There being no further business the meeting closed at 8.58pm

Signed.....

Date.....