



## **Cannock Wood Parish Council**

Minutes of the Council Meeting.  
Commencing 7.30pm on Thursday 18 January 2018.  
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell I. Bamford  
Mrs A. Green R. Poynton K. Salter

Also Present: Mrs R S Mason – Parish Clerk  
County Councillor P. Hewitt  
County Councillor B. Jones  
Val Jones  
Adie Fitzgerald  
2 members of public  
PCSO S. Nicholls  
PCSO A. Harmon

### **PUBLIC PARTICIPATION**

Concern was shown regarding The Stables on Buds Road and the development that had been refused by Cannock Chase Council. The two members of public have been notified that the Property Developer is planning to go to appeal. The Council assured the public that they would be against any planned development on that site and have consistently lodged their objections to planning applications that have come in for this site. This was mainly due to it being in Green belt and outside of the existing Village development. It was noted however that the Parish Council was only a consultee the same as the public and had no powers the issue was between Cannock Chase Council and Central Government therefore they needed to be lobbied. County Councillor P. Hewitt asked if he could have the contact details for the members of public as he would pass on their details to District Councillor P. Snape who was on Planning Committee at Cannock Chase Council and see if he could assist in the matter.

PCSO S. Nichols introduced PCSO A. Harmon who was now part of the team covering Cannock Wood. He informed the Council of several issues that have arisen over the last few weeks. One was a burglary that had taken place at the Beaudesert Outdoor Centre where they had around £1000 of tools stolen. The second issue was that the 'boy racers' were back in the village and although they were not

gathering they were cruising around the village. Councillor Mrs A. Green informed PCSO Nichols that there had been thefts from gardens of Christmas Decorations this year and PCSO Nichols said he would look in to this matter. Councillor I. Bamford asked of there had been an issue with drugs still. PCSO Nichols stated there had been stops but no actually possession was noted. PCSO Nichols also informed the Council that there is an action plan in place to stop the motorcycles going on the land at New Hayes Road. The Clerk informed PCSO Nichols that on the agenda there was to be discussions on barriers for Castle Ring and she would email him the outcome of the discussion.

## **1. WELCOME AND APOLOGIES**

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm.

Apologies were received from Councillor B. Hardman and this would be discussed further on in the meeting. Also District Councillor M. Buttery also wished to apologise for not being able to attend tonight's meeting.

**RESOLVED: Noted**

## **2. DECLARATIONS OF INTEREST**

Councillor Mrs P. Ansell declared an Interest in Item 15 Under 11's Cricket Team.

## **3. MINUTES**

- 3.i The Minutes of the Council meeting held on 16 November 2017 were accepted as a true and correct.

**RESOLVED: To approve the minutes of 16 November 2017 as a true and correct record.**

## **4. MATTERS ARISING FROM THE MINUTES**

- 4.i The Clerk explained that she had received a letter from Kirsty from the Girl Guides regarding funding for the trip she had been chosen to represent England Girl Guiding but had unfortunately misplaced it. The clerk had spoken to Kirsty and explained and apologised and Kirsty was doing an email for next month.
- 4.ii The Chair wished to thank Councillors I. Bamford and K. Salter for their hard work on putting up the Christmas Tree and dismantling it. The Christmas event went off without a hitch and was very well attended. County Councillor B. Jones wished to congratulate the Parish Council on a wonderful evening. The lights were discussed and it was suggested that the lights be tested by Turnocks and then collected and stored by the Council and put up by the Council in future. The Clerk did stated that we would need an electrician to sign off on the lights once they had been installed for insurance purposes. It was also discussed whether to have the lights on a timer or on permanently as the cost would not vary due to them being low voltage LED lights.

## **5. COUNTY COUNCILLORS REPORT**

- 5.i County Councillor B. Jones advised that Holly Hill Road was on the gritting route as a primary road but only so far as Gilwell Road when it became a secondary route. Highways will review the routes in the Summer. The Council felt that the areas needing more attention was Commonsidge, Hayfield Hill and Ironstone Road and would contact Highways with these roads. Councillor B. Jones also advised that if

the Council felt that there was a need for more grit bins on primary routes then to contact highways with a request.

## 6. PLANNING

### 6.1 Applications for consideration.

- CH/18/004** Application to vary conditions 2 & 3 of planning permission CH/16/348 to substitute the approved facing brick to Ibstock Ivanhoe cottage blend and a blue plinth brick course to both plots 1 & 2 and to substitute the hipped roof to a projecting first floor gable.  
**38, Park Gate Road, Cannock Wood**  
**Comments: No Objections**

### 6.2 Decisions on Applications from Cannock Chase Council

- CH/17/420** Dormer loft conversion  
6, Baden Powell Close, Cannock Wood, WS15 4QZ  
**APPROVED**

## 7. FINANCE

7.1 The Clerk explained that all up to date bank statements had not arrived as promised and had contacted them again and they had, had all the paperwork but had still not changed the address, she was assured they would be here by Monday 22 January. Councillor K. Salter explained that due to the length of time the Council would be due compensation and it may be worth looking in to this. Councillor I. Bamford agreed and also felt that it would be wise to look at moving banks after March 2018 as there has been many issues over the last few years with the bank.

7.2 Payments to be made:

Clerk Salary January	Chq 000955
Clerk's Expenses November/December	Chq 000956
Turnock Ltd	Chq 000957

**Resolved: Payments were approved.**

## 8. CLERKS REPORT

- There were no items to report.

## 9. COUNCILLORS REPORTS

Councillor Mrs P. Ansell had attended the following meetings:

- NALC Policy Meeting
- SPFA Annual Meeting
- AONB Joint Committee Meeting
- LSP Partnership Meeting

**10. COUNCILLORS PERSONAL DETAILS**

Councillor K. Salter explained that with all the details shown on the website it opened the Councillors to Identity Theft. The councillors accepted that they needed to be in the public eye but they also need to protect themselves. The Clerk was asked to contact Eric Roy to setup an email group for the Councillors and to clear the cache on the councillors also. The Council proposed that the Clerk be given the authority to spend up to £100 (one hundred pounds only) on the implementation of the email system for the Councillors.

**RESOLVED: That**

The Clerk be given authority to spend up to £100 (one hundred pounds only) on the implementation of an email system for the Councillors.

**11. STRATEGY PLAN**

The Council discussed the idea of a Neighbourhood Plan. It was decided that the Clerk advertise what a Neighbourhood Plan is on the website and arrange for someone to come talk to the Council if possible in February as to what is entailed, if it would benefit the local area and whether the Council should move forward with one.

**RESOLVED: That**

The Clerk advertise what a Neighbourhood Plan is on the website and arrange for someone to talk to the Council if possible in February as to what is entailed, if it would benefit the local area and whether the Council should move forward with one.

**12. WELCOME PACK**

The Clerk explained that she had received several quotes for USB sticks and was currently collating all the literature to scan in to assemble a file to put on the USB's.

**13. COUNCILLOR ABSENCE**

The clerk asked the Council to give dispensation from attending Council meetings for 6 months to Councillor B. Hardman. This was due to ill health and the Clerk would keep the Council up to date on the matter. The Council were concerned about Councillor B. Hardman and wished to send their thoughts to him The Council agreed to grant the dispensation from attending Council meetings for 6 months.

**RESOLVED: That**

Councillor B. Hardman is given dispensation from attending Council meetings for 6 months. The matter would be reviewed at a later date and the Clerk would keep the Council up to date on the matter.

**14. PRECEPT 2018/19**

The Clerk had given to the Council a forecast of the precept but could not give them a forecast on the budget due to not receiving the full bank statements. It was noted that the Band D figure for Cannock Wood had decreased which meant that of the Council asked for the same precept as 2017/18 there would still be a 0.1% increase. It was agreed to look at this in February and make a decision then.

**15. UNDER 11'S CRICKET TEAM**

Councillor K. Salter advised he had been approached by a resident who wished to know if the Council would support an Under 11's team being set up on the Playing Field. Councillor K. Salter was advised to ask the Cannock Wood Playing Field Committee as to whether the field could be used as the council has no jurisdiction on it. If they were granted approval the resident could then apply for a grant for equipment.

**16. LOTTERY GRANT FOR CASTLE RING CAR PARK BARRIERS**

Councillor K. Salter had looked in to the issue of barriers at Castle Ring to shut the car park and stop Anti-Social behaviour. He stated that the Council could apply to the Lottery Grant as the barriers meet all the criteria of safeguarding an Area of Outstanding Natural Beauty. There was also a possibility of applying to MacDonald's Community Fund due to the litter that is left up there on an evening from MacDonald's. The Clerk was asked to look in to the ownership of the area, which was believed to be Cannock Chase Council and ask if they would be happy with Cannock Wood Parish Council applying for a grant to install electronic pop up barriers that would be on a timer to come up and go down.

**17. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS**

The following items were to be placed on the next agenda:

- Councillors Personal Details
- Strategy Plan
- Precept 2018/19
- Lottery Grant for Castle Ring Car Park Barriers
- Welcome Pack

**18. DATE OF THE NEXT MEETING**

The next meeting is 15 February 2018 at 7.30pm.

**There being no further business the meeting closed at 9.04pm**

Signed.....

Date.....