



# **Cannock Wood Parish Council**

Minutes of the Council Meeting.  
Commencing 7.30pm on Thursday 16 November 2017.  
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell Mrs A. Green  
B. Hardman R. Poynton K. Salter

Also Present: Mrs R S Mason – Parish Clerk  
County Councillor P. Hewitt  
County Councillor B. Jones

## **PUBLIC PARTICIPATION**

Mrs A. Green advised that there is a drain outside 5, Uplands Close, that has been marked for repairs several times and nothing has been done. The drain is now sinking in to the pavement significantly and it is becoming a safety issue. The Clerk will contact Highways to see if this matter can be resolved.

Mrs A. Green also had a message sent to her through 'Next Door' highly concerns from a resident regarding rubbish at Castle Ring increasing and those using it late night are also damaging the fencing. The Council felt it may be that the gates that used to be locked may need to be locked again. The Clerk will contact people to see if a plan of action can be drawn up and also get more police involved.

Kirsty from Girl Guiding asked the Council if they would be willing to donate towards her trip to Switzerland as a representative of Girl Guiding. She had been picked from thousands of entrants and was now looking for funding. The Council advised her to write in to the Council requesting some funding and also an explanation and they would look at the matter in January 2018.

The Clerk was asked to contact the police regarding the Light Switch On to be held on Friday 24 November 2017 to see if there could be a presence between 5pm and 6pm and also if they wished they could attend the Village Hall after.

## **1. WELCOME AND APOLOGIES**

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm.

Apologies were received from Councillor I. Bamford. Also District Councillor M. Buttery also wished to apologise for not being able to attend tonight's meeting.

**RESOLVED: Noted**

**2. DECLARATIONS OF INTEREST**

No Declarations of Interest were made.

**3. MINUTES**

- 3.i The Minutes of the Council meeting held on 19 October 2017 were accepted as a true and correct.

**RESOLVED: To approve the minutes of 19 October 2017 as a true and accurate record.**

**4. MATTERS ARISING FROM THE MINUTES**

- 4.i Councillor Mrs S. Janes read a thank you letter received from the Monday Night Club for their Grant from the Council.

**5. COUNTY COUNCILLORS REPORT**

- 5.i County Councillor B. Jones advised that the gritting route had been issued. However if people need to report something the My Staffs App is a great tool as you can report it directly from there. He also would look in to whether Holly Hill Road can be added to the gritting route.
- 5.ii County Councillor B. Jones explained that the sign at New Hayes Road was by all intends and purposes in the right place. Highways would look in to the matter if more complaints or even accidents occurred in that spot but as it stood felt that it was correctly installed. However, he personally agreed that it needed moving slightly and would continue to look in to the matter.

**6. PLANNING**

**6.1 Applications for consideration.**

**CH/17/420** Dormer Loft Conversion  
**6, Baden Powell Close, Cannock Wood, WS15 4QZ**  
**Comments: No Objections**

**7. FINANCE**

- 7.1 The Clerk had received bank statements and was now collating the accounts so they can be presented at the Council meeting in January 2018.

- 7.2 Payments to be made:
- |                                    |            |
|------------------------------------|------------|
| Clerk Salary November/December     | Chq 000953 |
| Clerk's Expenses November/December | Chq 000954 |

**Resolved: Payments were approved.**

**8. CLERKS REPORT**

- The Clerk explained she had a complaint regarding the lack of correspondence and warning regarding the Fireworks at Beaudesert from a lady with horses that back on to the Camp. The

horses became very distressed. The Council asked the Clerk to contact Beaudesert and ask them in future to contact or write to the people in the surrounding area about when the fireworks will be on and also the time they will be set off.

- The Clerk explained that the matter regarding the Village Hall had been handed over to the Village Hall Committee and apologised for any confusion or distress.

## **9. COUNCILLORS REPORTS**

Councillor K. Salter attended the Burntwood Action Group. Following the meeting he felt that Cannock Wood Parish Council may need to look at issues that could affect the village in the future with the increase in housing happening in surrounding areas. It was felt that there was a need to protect the village and although a Neighbourhood Plan itself would be too costly for a small parish other areas could be looked in to. It was requested that this be an item on the next Council Meeting.

## **10. VILLAGE GREEN**

The Clerk explained she had received an email from District Councillor M. Buttery who had looked in to the matter for the Parish Council. The land at Buds Road/Chestall Road is owned by the County Council. A request would need to be asked formally if the land was to be taken over to be maintained by the village they would have to take over all aspects of maintenance of it. At this moment in time the Council felt this would be too much to take on. County Councillor P. Hewitt mentioned that there is a possibility that there will be some form of Grant that Councils and Community can apply for from the County and would keep the Council updated.

## **11. CHRISTMAS LIGHTS**

- The tree was being collected by Councillor K. Salter on Friday 17 November or Saturday 18 November so that it can be installed on Saturday 18 November by Councillors I. Bamford and K. Salter on the Saturday 18 November.
- The lights were being installed by Turnocks Ltd for the 24 November 2017 switch on.
- The Clerk had sourced a sign to display that the Parish Council had sponsored the lights.

## **12. GRITTING AND HIGHWAYS**

- 12.i The grit bins had been filled and weeds cleared from the bins.
- 12.ii The County would be writing to the residents of Chestall Road to ask if they could trim the trees from the street lights.
- 12.iii The Clerk was asked to put the map of the gritting route for the Village on the website.

## **13. HEDNESFORD WELCOME PACK**

Councillor Mrs A. Green explained that she had been talking to the Clerk from Hednesford Town Council regarding a welcome pack they do for the new residents in the area. She felt that this would be worth the Council doing for the community. The Council asked the Clerk to put together a Welcome Pack that would explain the area, Councillor Mrs A. Green was asked to put on Next Door that the Council will be putting together a Welcome Pack if they know of any new residents or companies that wish to be included.

**RESOLVED That: The Clerk put together a Welcome Pack for any new residents and the Councillor Mrs A. Green to put on Next Door that the Council were putting together a Welcome Pack if anyone knew of new residents or companies who wished to be included.**

**14. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS**

- 14.1 Cannock Wood Parish Council Welcome Pack.
- 14.2 Strategy Plan for Cannock Wood Parish Council.

**15. DATE FOR NEXT MEETING**

The next meeting is 18 January 2018 at 7.30pm.

**There being no further business the meeting closed at 9.44pm**

Signed.....

Date.....

DRAFT