



Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Thursday 19 October 2017.
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell I. Bamford
Mrs A. Green R. Poynton

Also Present: Mrs R S Mason – Parish Clerk
County Councillor P. Hewitt
County Councillor B. Jones
District Councillor M. Buttery
Mr K. Salter

PUBLIC PARTICIPATION

No public were in attendance.

1. WELCOME AND APOLOGIES

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm.
No Apologies were received.

RESOLVED: Noted

2. DECLARATIONS OF INTEREST

Councillor Mrs S. Janes declared a personal interest in Item 11 Grant Aid.

3. MINUTES

- 3.i County Councillor B. Jones explained that the signage he was asked to look out was the sign at New Age Road not Beaudesert.
- 3.ii The wording regarding the County Councillor Community Fund was incorrect it was to read that the 'County Councillor Community Fund be used to assist the Village Hall which would then mean the Parish Council would not have to fund the repairs, leading them to save monies, which can be used on the Christmas Lights'.
- 3.iii The Minutes of the Council meeting held on 21 September 2017 were accepted as a true and correct record subject to the following amendments:

- *County Councillors be asked to look at the signage for New Age Road.*
- *'County Councillor Community Fund be used to assist the Village Hall which would then mean the Parish Council would not have to fund the repairs, leading them to save monies, which can be used on the Christmas Lights'*

RESOLVED: To approve the minutes as a true and accurate record subject to the amendments noted above.

4. MATTERS ARISING FROM THE MINUTES

No matters arising.

5. PLANNING

5.1 Applications for consideration.

No applications were received

5.2 CH/17/250 – Construction of Access
Hill Farm, 84 Hayfield Hill, Cannock Wood
APPROVED with Landscaping Checks

6. FINANCE

6.1 No Accounts to be received.

6.2 Payments to be made:

Clerk Salary September/October		Chq 000946	
Clerk's Expenses September/October		Chq 000947	
Grant Thornton	External Audit	Chq 000948	£120.00
Entrust	CANCELLED	Chq 000949	CANCELLED
Monday Club	Grant Aid	Chq 000950	£200.00

7. CLERKS REPORT

- The Clerk explained that over the next few months she wished to put forward to be awarded 'Foundation Status for Cannock Wood Parish Council
- The Clerk attended the SLCC Annual Conference and found it to be very educational with many ideas for the future
- The Clerk explained that the External Audit had been returned with only one comment of the fact that it was late but that they were aware of the reasons and accepted this.

RESOLVED: That

The Council accepted the Audit Return

8. COUNCILLORS REPORTS

Councillor Mrs P. Ansell attended the AONB Conference.

Councillor Mrs A. Green attended the Ordnance Survey Exhibition and felt that the Council should join the Ordnance Survey as it is a really useful service.

9. FINANCIAL REGULATIONS AND STANDING ORDERS

Financial Regulations: The Financial Regulations were discussed. It was decided that all amounts that needed to be inserted were £100.00 (one Hundred pounds only).

RESOLVED That: The Financial Regulations be adopted with the amount of £100.00 (one hundred pounds only) be added.

10. CASUAL VACANCY

There was a discussion on the Casual Vacancy and it was decided to Co-Opt Mr Kevin Salter as the new Parish Councillor.

RESOLVED That: Mr Kevin Salter be Co-Opted to Cannock Wood Parish Council.

11. GRANT AID

- Toddle and Tumble Group requested £350.00 towards the purchase of a new Sand Pit. Councillor Mrs A. Green proposed that the amount of £350.00 (three hundred and fifty pounds only) be granted to the Toddle and Tumble Group. This was seconded by Councillor Mrs P. Ansell and it was

RESOLVED That: The Toddle and Tumble Group be granted £350.00 (three hundred and fifty pounds only)

12. CHRISTMAS LIGHTS

The Council decided to use Turnocks Ltd for the installation, dismantling and testing of the Christmas Lights.

RESOLVED That: Turnocks Ltd be used for the installation, dismantling and testing of the Christmas Lights.

13. VILLAGE HALL DEFIBRILLATOR

The Village Hall is in need of £515.00 (five hundred and fifteen pounds only) to cover the shortfall for the Defibrillator. The Council had agreed to cover this in previously.

RESOLVED That: £515.00 (five hundred and fifteen pounds only) be gifted to the Village Hall Committee for the shortfall on the defibrillator.

14. VILLAGE GREEN SITES FOR PLANTING

District Councillor M. Buttery stated that he would look in to the matter of the crocuses for Councillor R. Poynton and also what is happening regarding the planting.

15. GRITTING AND HIGHWAYS

Councillor I. Bamford stated that the Gritting Bin at Holly Hill Road is empty and the one on Park Gate Road is half full. The one on Chapel Lane is overgrown and hidden and Councillor I. Bamford would clear this.

The Clerk was to write to County Councillors B. Jones and P. Hewitt regarding the gritting routes for village.

There is concern that some of the lamp posts up Chestall Road and Holly Hill Road have become imbedded in the tree and this was affecting the amount of light from them. The Parish Clerk would look in to this matter.

16. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

- 16.1 Village Green.
- 16.2 Christmas Update
- 16.3 Community Bus.

17. DATE FOR NEXT MEETING

The next meeting is 16 November 2017 at 7.30pm.

There being no further business the meeting closed at 21.05pm

Signed.....

Date.....

DRAFT