



Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Thursday 03 August 2017.
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell I. Bamford
Mrs A. Green B. Hardman R. Poynton

Parish Clerk: Mrs R Mason

Also Present: 4 Members of Public

PUBLIC PARTICIPATION

Members of the public attended the meeting in relation to Planning Application CH/17/250. This was Item 5.1. Applications for Consideration – CH/17/250 – Construction of access, Hill Farm, 84 Hayfield Hill, Cannock Wood, for this reason the Item was moved in to Public Participation.

The public showed concern that the access would cause a safety issue on an already dangerous road in the position the application showed. There was also concern over the acoustic levels that would be caused by the Lorries and works to the neighbouring properties. After a general discussion the Council wished the following comments be made to Development Control at Cannock Chase Council:

- There is a general concern regarding safety on Hayfield Hill due to speeding. This is shown in the independent report submitted which shows the mean average being 40/41 mph on a 30 mph road. Therefore the entrance and egress of vehicles in a forward direction must be considered and the ability for vehicles to turn around on site is a must as reversing out on to the road would be hazardous.
- That conditions be placed that no waiting, unloading/loading or parking up of vehicles on the roadside be added.
- That conditions that no deliveries or collections commence before 8am or after 7pm be added.
- The proposed entrance crosses the only footpath on this section of road. Therefore adequate consideration needs to be given to the view for both pedestrians and vehicles. It is also essential that the applicant retains the public footpath in its current state.
- That acoustic and environmental checks are done to ensure that neighbours are not being affected unduly by the build process as there will be the need for heavy machinery to dig out the proposed entrance.
- That no works on the entrance is to start before 8am or after 6pm Monday to Friday and 8am - 1pm Saturdays. No work is to take place on a Sunday, Bank Holidays or Public Holidays.

The Council also wished that a Site visit be arranged with Development Control as soon as possible. It was also suggested that the public keep a diary of the delivery vehicles movements.

At this point the public left the meeting

1. WELCOME AND APOLOGIES

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm.

RESOLVED: Noted

2. DECLARATIONS OF INTEREST

No Declarations of Interest were made.

3. MINUTES

The Minutes of the Council meeting held on 22 June 2017 were accepted as a true and correct record.

RESOLVED: To approve the minutes as a true and accurate record.

4. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

Councillor B. Hardman entered the meeting

5. PLANNING

5.1 Applications for consideration.

CH/17/250 – This matter was discussed in the public section of the meeting.

5.2 CH/17/213 – Single storey front and side extension
24, Gilwell Road, Cannock Wood, Rugeley
APPROVED

6. FINANCE

6.1 Bank Reconciliation and Accounts

The Clerk was still having issues getting statements. There was information for the signatories to sign that needed to be returned to the bank to change the information held at the bank.

6.2 Payments

Clerk Salary		Cheque Number 000943
Clerks Expenses		Cheque Number 000944
G. Dawson Bookkeeping Services	Internal Audit	Cheque Number 000945

7. CLERKS REPORT

- The Clerk had forwarded all relevant information to the Council.
- The Planning Consultation regarding the proposals for the building on the Rugeley Power Station site was noted.
- The extended submission date for the Cannock Chase Management Plan was noted.
- The Clerk was asked to look into the hole that has appeared at Stile Cop Road that is now proving dangerous for road users.
- The Clerk informed the Council that she had arranged a meeting with Beaudesert. This was to be on the 24 August 2017 at 2pm if any of the Council wish to attend.

8. COUNCILLORS REPORTS

Councillor Mrs P. Ansell had attended a Good Practice Review in Durham.

9. HIGHWAYS MATTERS

It was noted that some potholes had been done and others had been marked to be repaired. Councillor I. Bamford would check all Grit Bins in October and asked that as Councillors were out and about to keep a list of any potholes or street lights that were not working.

10. ANNUAL RETURN 2016/17

10.1 To consider approval of section one of the Annual Return – Annual Governance Statement 2016/17

Councillor Mrs P. Ansell proposed that the Annual Governance Statement 2016/17 be approved. This was seconded by Councillor Mrs A. Green and it was

RESOLVED: That

The Annual Governance Statement 2016/17 be approved

Vote: Unanimous

10.2 To consider approval of section two of the Annual Return – Accounting Statements 2016/17

Councillor Mrs A. Green proposed that the Accounting Statements 2016/17 be approved. This was seconded by Councillor Mrs P. Ansell and it was

RESOLVED: That

The Accounting Statement for 2016/17 be approved.

Vote: Unanimous

10.3 To consider approval of section three of the Annual Return – Annual Internal Audit Report 2016/17

Councillor I. Bamford proposed that the Annual Internal Audit Report 2016/17 be approved. This was seconded by Councillor B. Hardman and it was

RESOLVED: That

The Annual Internal Audit Report 2016/17 be approved.

Vote: Unanimous

11. CASUAL VACANCY

A general discussion took place and the Council felt that it would be best to advertise the vacancy for co-option. A closing date for applicants was to be 10/11 September 2017 so that relevant paperwork could be issued for the Council to make an informed decision at the September Council meeting to be held on Thursday 21 September 2017.

RESOLVED: That

The Casual Vacancy for co-option be advertised and a closing date of the 10/11 September 2017 be given for applicants to submitted their statements. These will then be forwarded to the Council for a decision to be made at the September Council meeting.

Vote: Unanimous

12. GRANT AID

It was discussed that the Council needed to advertise Grant Aid. The Clerk would advertise Grant Aid on Next Door as well as print Grant Aid forms off to be put in the Village Hall for groups to look at.

13. CHRISTMAS LIGHTS 2017

13.1 Councillor R. Poynton proposed that for electricity supply for the Christmas Lights be Eon. This proposal was seconded by Councillor I. Bamford and it was

RESOLVED: That

The Council use electricity supplier Eon for their Christmas Lights.

Vote: Unanimous

- 13.2 The Council discussed which Christmas light contractor they wish to go with. It was proposed by Councillor R. Poynton that the Clerk approach Lightpower and see what the cost would be exactly if they matched the service provided by Turnocks. If the cost was less than Turnocks then the Council would use Lightpower. This proposal was seconded by Councillor I. Bamford and it was

RESOLVED: That

The Clerk approach Lightpower and see what the cost would be exactly if they matched the service provided by Turnocks. If the cost was less than Turnocks then the Council would use Lightpower.

14. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

- 14.1 Councillor R. Poynton mentioned that the defibrillator was being fitted shortly outside the Village Hall. However the Council had agreed to partially fund this, and therefore a cheque would need to be raised. Councillor Mrs A. Green proposed that once it was known what funds be needed by the Village Hall Committee for the defibrillator a cheque of a maximum of £500.00 (five hundred pounds only) be given. This was seconded by Councillor B. Hardman and it was.

RESOLVED: That

Once it was known what funds be needed by the Village Hall Committee for the defibrillator a cheque of a maximum of £500.00 (five hundred pounds only) be given.

Vote: Unanimous

- 14.2 Councillor R. Poynton wanted it noted that the Burntwood Rotary Club wished to plant crocuses in the grass at the triangle between Buds Road and Chestall Road in support of the fight for Polio. Previous correspondence seemed to suggest they would need to dig the ground up but this was not so. It was asked that the Clerk again look in to the matter for Councillor R. Poynton.

12. DATE FOR NEXT MEETING

The next meeting is 21 September 2017 at 7.30pm.

There being no further business the meeting closed at 21.09pm

Signed

Date