



# **Cannock Wood Parish Council**

Minutes of the Council Meeting.  
Commencing 7.45pm on Thursday 18 May 2017.  
Village Hall, Buds Road, Cannock Wood.

PRESENT: Councillors Mrs S. Janes (Chair) Mrs P. Ansell (Vice- Chair)  
I. Bamford Mrs A. Green  
R. Poynton

ALSO PRESENT: Mrs R. S. Mason – Clerk to the Council

## **PUBLIC PARTICIPATION**

There were no public in attendance.

### **1. WELCOME AND APOLOGIES**

Cllr Janes welcomed everyone to the meeting, which began at 7.45pm. No apologies were received.

**RESOLVED: Noted**

### **2. DECLARATIONS OF INTEREST**

No Declarations of Interest were made.

### **3. MINUTES**

The Minutes of the Council meeting held on 20 April 2017 were accepted as a true and correct record.

**RESOLVED: To approve the minutes as a true and accurate record.**

### **4. MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

### **5. PLANNING**

#### **5.1 Applications for consideration.**

**CH/17/169 – Land at 53, Hayfield Hill, Cannock Wood**

Residential Development: Demolition of existing dwelling and erection of 3no. new detached dwellings (Reserved matters application including access, appearance, landscaping, layout and scale for outline application CH/16/178).

**No objections subject to the following conditions; no work to commence before 7.30am and after 6.30pm Monday to Friday, and up to 1pm Saturday, no work on Sunday's, Bank Holidays or Public Holidays.**

**5.2 Applications approved/rejected by Cannock Chase District Council and Amendments.**

**CH/15/0467/A** Land adjacent, Holly Hill Road, Cannock Wood, WS15 4RQ – Discharge of conditions 3 (materials) for Planning Permission CH/15/0467  
**Full Approval.**

**CH/16/348/A** Land at 38, Park Gate Road, Cannock Wood – Discharge of Conditions 2 (materials), 11 (drainage), 15 (tree planting) and 16 (bird boxes) for planning permission CH/16/348  
**Full Approval.**

**6. FINANCE**

**6.1 Accounts to be paid.**

Clerks Salary	£142.50	Pay for May
Clerks Expenses	£ 20.00	Expenses for May
Came & Company	£405.16	Insurance

**RESOLVED: TO APPROVE THE PAYMENTS**

**7. CLERKS REPORT**

- The Clerk had been in contact with the Parish Clerk at Brereton and Ravenhill Parish Council regarding the Christmas Lights being added to their current contract.
- The pavements at Holly Hill Road were logged with Highways for repair.

**8. COUNCILLORS REPORTS**

Councillors had not attended any meetings.

**9. CHRISTMAS TREE LIGHTS**

Currently the application for the unmetered supply had been sent in. Also the clerk was in the process of checking up on the sponsorship from Graham Burnett regarding the Christmas Tree.

**10. INTERNAL AUDITOR**

The Clerk wondered if the Council would like to ask Mr R. Smythe to be the Internal Auditor once again this year. The Council felt this would be acceptable if he was willing.

**RESOLVED: That the Clerk ask Mr R. Smythe to be the Internal Auditor for 2016/17.**

**11. BANK**

The Council needed to sign the new mandate for the bank to change the Clerk information as this was becoming an issue especially with end of year.

**RESOLVED: The new mandate was signed.**

**12. LIST OF POTHOLE**

The list of potholes was not available however the Lampposts that needed repairs were noted they were:

C3 and C4 in Chapel Lane, Cannock Wood

C&GB 1224 in Holly Hill Road, this was a new lamp post installed around 5/6 months ago.

**13. ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS**

It was asked that the area of grass at Buds Road be used by the Rotary Club to plant crocuses. The Clerk was to look in to this matter and inform Councillor R. Poynton of any information from Cannock Chase Council.

**14. DATE OF NEXT MEETING**

The date of the next meeting will be Thursday 22 June 2017 at 7.30pm.

**There being no further business the meeting closed at 8.20pm**

Signed.....

Date.....