



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to the Meeting of Cannock Wood Parish Council to be held on Thursday 03 August 2017 at the Village Hall, Buds Road, Cannock Wood, WS15 4NB. The meeting will commence at 7.30pm.

AGENDA

Public Participation

Members of the public are invited to address the public on any issue over which it has power. 15 Minutes has been allocated for this section.

1. **Welcome and apologies**
2. **To receive and declarations of interest on any items on the agenda**
The Monitoring Officer must receive any interests within 28 days of declaration
3. **Minutes**
Approval of minutes from the meeting held on 22 June 2017. (Copies enclosed)
4. **Matters arising from the minutes**
To discuss any matters from the minutes.
5. **Planning:**
 - 5.1 Applications for consideration
CH/17/250 Construction of Access
Hill Farm, 84 Hayfield Hill, Cannock Wood
 - 5.2 Applications approved/rejected by Cannock Chase District Council.
CH/17/213 Single storey front and side extension
24, Gilwell Road, Rugeley
APPROVED
6. **Finance:**
 - 6.1 Latest details/bank balance.
 - 6.2 Accounts to be paid:
7. **Clerks Report**
To receive an update on correspondence forwarded to Councillors
 - Cannock Chase Management Plan (email forwarded)
 - Rugeley Power Station SPD Consultation (email forwarded)

8. **Councillors Reports**

To receive reports from Councillors who have attended outside organisation meetings

9.. **Highways Matters**

An update on lighting within the Parish and to receive any reports of potholes or lighting issues.

10. **Annual Return 2016/17**

10.1 To consider approval of Section One of the Annual Return – Annual Governance Statement 2016/17.

10.2 To consider approval of Section 2 of the Annual Return – Accounting Statements 2016/17.

10.3 To consider approval of Section 4 of the Annual Return – Annual Internal Audit Report 2016/17.

11. **Casual Vacancy**

To discuss filling the current vacancy.

12. **Grant Aid**

To approve the Grant Aid Form and to discuss requests for Grant Aid 2017/18.

13. **Christmas Lights**

The Unmetered Supply has been confirmed for the Christmas Tree lights so the Council need to:

- Confirm the contractors – Turnocks who currently have the lights and have installed in the past charge £561 net. Lightpower costs are £400 - £500 and this would be done through Brereton and Ravenhill Parish Council.
- Confirm the electricity supplier from the list attached.

14. **Items for discussion/Future Agenda items**

15. **Date of next meeting**

The date of the next meeting will be Thursday 21 September 2017.

I hope you will be able to attend the meeting

Mrs Rebecca Mason
Parish Clerk
Cannock Wood Parish Council