

# **Cannock Wood Parish Council**

Minutes of the Council Meeting.  
Commencing 7.30pm on Thursday 17<sup>th</sup> November 2016.  
Village Hall, Buds Road, Cannock Wood.

## **Present:**

S. Janes (Chair), A. Green, M. Allen, B. Hardman, R. Poynton, P. Ansell.

## **In Attendance;**

Clerk to the Council, Ms. L. Sinnott.

## **Public Participation**

There were no members of the public present.

**RESOLVED: NOTED.**

### **1. Welcome and Apologies.**

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm. No apologies were sent prior to the meeting.

**RESOLVED: NOTED.**

### **2. Approval of minutes from the meeting on Thursday 15<sup>th</sup> September 2016.**

Approval of the minutes was proposed, seconded and agreed.

**RESOLVED: TO APPROVE THE MINUTES.**

### **3. Matters arising from minutes.**

No matters arose that were not covered by the minutes.

**RESOLVED: NOTED.**

**4. Planning.**

**4.1 Applications for consideration.**

**CH/16/420 – IVY LANE** – Single storey extension to rear and two-storey extension to side. **APPROVED**

**CH/16/425 – HOLLY GROVE** – Single storey side extension and 3x porches. **APPROVED**

**CH/16/348 – 38 PARK GATE ROAD** – Surface water drainage plans. **FOR INFORMATION.**

**4.2 Applications approved/rejected by Cannock Chase District Council and Amendments.**

None.

**RESOLVED: NOTED.**

**5. Finance.**

**5.1 Latest details and bank balance.**

At the present time, the accounts totalled £11,949.79, with one outstanding cheque from the previous month.

**5.2 Accounts to be paid.**

- Monthly Clerk's salary - £75. Monthly Clerk's expenses - £20.

**RESOLVED: TO APPROVE THE ACCOUNTS.**

## **6. Correspondence.**

### **6.1 Incoming.**

- Email from Diane Gear explaining that they no longer install rumble strips.
- Email from Forestry Commission confirming Cannock Wood don't appear to purchase a Tree from them for Christmas.
- Email from Steve Scholfield explaining further details on Christmas lights
- Email about 'Lichfield and Rugeley Connect' video now available. – Will forward to all Councillors
- Email from Capita regarding invoice
- Email from Duncan Rollo apologising, and arranging to come to November meeting.
- Email from Val Jones regarding the vacant Clerks position.
- A 'thank you' from the Monday Club with regard to the grant.

### **6.2 Outgoing**

- Email to Duncan Rollo regarding November/October meeting attendance.
- Email to Highways regarding overhanging trees on Pineside and drainage issues on Holly Hill
- Email to Forestry Commission regarding Tree
- Email to District Council enquiring of further details around lights
- Email to Gary Powis to request Grant applications be made visible on website and Parish Mag.

**RESOLVED: NOTED.**

.....Chair

## **7. Councillors Reports.**

Duncan Rollo – Police Partnership manager. Mr Rollo attended the meeting to discuss risks to the Council area. The Councillors raised the issue with Mr Rollo concerning the lack of contact with the PCSO for the area. Mr Rollo has stated he will look into this. Citizen Contact Record books were distributed and fully explained. They are to be used by anyone if there is an issue that the public needs to advise the police of. Cllr Janes will forward this information on to the Village Hall Committee to make residents aware. Mr Rollo was thanked for attending the meeting and has kindly offered to act as a contact for the Council if we have any further queries.

Cllr Ansell attended the NALC conference and will give the Council a full account in the following meeting.

## **8. Yorkshire Bank update.**

Cllr Ansell attended the local branch of Yorkshire Bank to discuss the 3-month Premium Account. The signatories for the account need to be updated. Cllr Poynton has kindly offered to organise this, and will also enquire about moving the account into a more modern one that can be managed in the same way as the Current Account.

**RESOLVED: NOTED.**

## **9. Winter inclement weather preparations**

No further concerns at present.

**RESOLVED: NOTED**

## **10. Items for discussion/Future Agenda Items**

- Christmas Tree and lights
- Cllr Ansell report of NALC conference
- Vacant Clerk position
- Winter inclement weather preparations
- 3 month saving account at Yorkshire Bank
- Precept/Budget discussions

.....Chair

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**12. Date of next meeting.**

The meeting was declared closed at 8:30pm and everyone was thanked for their attendance. The date of the next meeting was agreed as Thursday 19<sup>th</sup> January 2016.

**RESOLVED: TO NEXT MEET ON 19<sup>th</sup> January 2016.**

.....Chair

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