

# **Cannock Wood Parish Council**

Minutes of the Council Meeting.  
Commencing 7.30pm on Thursday 20<sup>th</sup> October 2016.  
Village Hall, Buds Road, Cannock Wood.

## **Present:**

S. Janes (Chair), A. Green, P. Ansell, I. Bamford, B. Hardman, R. Poynton.

## **In Attendance;**

Clerk to the Council, Ms. L. Sinnott.

## **Public Participation**

There were no members of the public present.

**RESOLVED: NOTED.**

## **1. Welcome and Apologies.**

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm. No apologies were sent prior to the meeting.

**RESOLVED: NOTED.**

## **2. Approval of minutes from the meeting on Thursday 15<sup>th</sup> September 2016.**

Approval of the minutes was proposed, seconded and agreed.

**RESOLVED: TO APPROVE THE MINUTES.**

## **3. Matters arising from minutes.**

No matters arose that were not covered by the minutes.

**RESOLVED: NOTED.**

**4. Planning.**

**4.1 Applications for consideration.**

**CH/16/178 – 53 HAYFIELD HILL** – Erection of three new buildings. Previous concerns over access noted from neighbours. **APPROVED**

**CH/16/391 – 14 HAYFIELD HILL** – Extension to existing property. **APPROVED**

**4.2 Applications approved/rejected by Cannock Chase District Council and Amendments.**

**CH/16/207 – 74 HAYFIELD HILL** – Amendment of materials. **APPROVED.**

**CH/16/297 – ‘FERNROY’** – Single storey extension. **APPROVED WITH CONDITIONS.**

**CH/16/310 – PARKSIDE FARM** – Replacement of agricultural buildings. **APPROVED WITH CONDITIONS.**

**CH/16/318 – 38 PARKGATE ROAD** – Concern raised regarding flooding issues. Has been raised as a concern with Planning Team.

**RESOLVED: NOTED.**

**5. Finance.**

**5.1 Latest details and bank balance.**

At the present time, the accounts totalled £12,104.79, with no outstanding cheques.

**5.2 Accounts to be paid.**

- Monthly Clerk’s salary - £75. Monthly Clerk’s expenses - £20.
- Grant Thornton Annual Audit Fees - £120
- Monday Club Grant Cheque reissue - £60

**RESOLVED: TO APPROVE THE ACCOUNTS.**

## **6. Correspondence.**

### **6.1 Incoming.**

- Email from Duncan Rollo offering apologies, he was under the impression he was attending the October meeting as opposed to the September one.
- Email confirming that District Council will have a 6-week public consultation period on funding cuts.
- Several emails regarding the fire at Oak Farm and how to handle any queries
- Email outlining the 'Village Connect' bus route change.
- Email from Duncan Rollo regarding the current 'Clown Craze'.

### **6.2 Outgoing**

- Email to Duncan Rollo regarding October meeting attendance.
- Email to Highways regarding speeding and hedge clearance on Hayfield Hill and Chapel Lane streetlight.
- Contact with Yorkshire bank regarding cancelling a cheque and the 3-month premium account.
- Email from Clerk to Chair advising of formal notice period.
- Email to SPCA asking about Transparency fund applications.

**RESOLVED: NOTED.**

## **7. Councillors Reports.**

The Council was expecting Duncan Rollo to attend, Clerk to chase this.

Cllr Ansell attended the NALC conference and will give the Council a full account in the following meeting.

## **8. Website update ideas.**

The Council have agreed that as the current Clerk is shortly leaving, they will arrange this as part of the newly appointed Clerk's duties.

**RESOLVED: NOTED.**

**9. Winter inclement weather preparations**

It was noted that there were issues with overhanging trees on Pineside, and drainage issues on Holly Hill. Clerk to raise both issues with Highways.

**RESOLVED: NOTED**

**10. Financial Position of District Council and funding cuts.**

A discussion was had surrounding the Christmas Lights and Tree. The Council are concerned with arranging plans with plenty of time in order to accommodate the new budget cuts regarding Christmas lights for the year 17/18. Clerk to email to find out any information on Christmas lights and also where the Village obtains the annual Christmas tree from.

**RESOLVED: NOTED**

**11. Items for discussion/Future Agenda Items**

- Christmas Tree and lights
- Cllr Ansell report of NALC conference
- Duncan Rollo
- Winter inclement weather preparations
- 3 month saving account at Yorkshire Bank
- Grant Applications

**12. Date of next meeting.**

The meeting was declared closed at 9:00pm and everyone was thanked for their attendance. The date of the next meeting was agreed as Thursday 17<sup>th</sup> November 2016.

**RESOLVED: TO NEXT MEET ON 17<sup>th</sup> November 2016.**