

Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Tuesday 9th February 2016.
Village Hall, Buds Road, Cannock Wood.

Present:

P. Ansell (Chair), I. Bamford, R. Poynton, M. Allen, A. Green.

In Attendance;

Clerk to the Council, Ms. L. Sinnott.

Public Participation

No members of the public present.

1. Welcome and Apologies.

Cllr Ansell welcomed everyone to the meeting, which began at 7.30pm. Apologies were received and accepted from Cllrs Janes and Hardman.

RESOLVED: NOTED.

2. Approval of minutes from the meeting on Thursday 21st January 2016.

Approval of the minutes was proposed, seconded and agreed.

RESOLVED: TO APPROVE THE MINUTES.

3. Matters arising from minutes.

No matters arose that were not covered on the agenda.

RESOLVED: NOTED.

.....Chair

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4. Planning.

4.1 Applications for consideration.

None.

4.2 Applications approved/rejected by Cannock Chase District Council and Amendments.

CH/15/0467 (LAND ADJ HOLLY HILL ROAD) – Removal of current condition – REFUSED.

CH/15/0440 (MAY COTTAGE) – Granny Annexe – ACCEPTED with conditions.

RESOLVED: NOTED.

5. Finance.

5.1 Latest details and bank balance.

At the present time, the accounts totalled £13,861.14, with outstanding cheques from previous month (Due to early meeting date).

5.2 Accounts to be paid.

- Monthly Clerk's salary - £75. Monthly Clerk's expenses - £20.
- Whist Club Grant application. - £500 – To be explicitly used for advertising and expenses.

RESOLVED: TO APPROVE THE ACCOUNTS.

6. Correspondence.

6.1 Incoming.

- Email from County Councillor Mitchell saying she will advise whether she will attend April/March meeting.
- Email from Cheryl Markham regarding street lighting. It was confirmed that another streetlight has gone out at the top of Parkgate Road. Clerk to email Cheryl Markham to advise of this.
- Email from Police Commissioner Secretary saying she will confirm if he can attend the Annual Council meeting.
- Audit Briefing for Clerks and Chairs by Grant Thornton on 22nd March – email with information.

.....Chair

6.2 Outgoing

- Email to Cheryl Markham (Highways) regarding street lighting.
- Email to County Councillor Mitchell regarding which dates for the meetings she can attend.
- Email to the Police Commissioner inviting him to the Annual Council meeting to address the council and public.
- Phone call to Yorkshire Bank to request new Chequebook.

RESOLVED: NOTED.

7. Councillors Reports.

Cllr Poynton has received a quote for Village Hall boiler replacement and has requested that the current condition of the ring-fenced money that the Council is holding for this be removed. This was proposed and seconded, it was agreed that the condition would be removed.

8. The Queens 90th Birthday Celebrations.

It was discussed and decided that the Council is unable to organise anything within the timeframe for the celebrations in April as the email advising the Council was sent out in December (a month the council does not meet).

RESOLVED: NOTED.

9. Village Hall Car Park Lighting.

Cllr Poynton is currently waiting for quotes regarding this and the issue of potential planning permission requirements was raised. Cllr Poynton will further look at the subject of planning permission.

RESOLVED: NOTED

10. Items for discussion/future Agenda items.

- Risk assessment policy
- Welfare Committee cheque re-issue

RESOLVED: NOTED

11. Date of next meeting.

The meeting was declared closed at 8:45pm and everyone was thanked for their attendance. The date of the next meeting was agreed as Thursday 17th March 2016.

RESOLVED: TO NEXT MEET ON 17th March 2016.