

3. MINUTES

The Minutes of the Council meeting held on 16 February 2017 were accepted as a true and correct record.

RESOLVED: To approve the minutes as a true and accurate record.

4. MATTERS ARISING FROM THE MINUTES

The Clerk explained that PC J. Manser has been asked to attend meetings unfortunately she was not available this month.

5. PLANNING

5.1 Applications for consideration.

CH/15/0467 – HOLLYHILL ROAD, WS15 4RF: Erection of a stable block – Change of materials. **The council were concerned that this could be a fire risk and any material used must be fire retardant.**

CH/16/0420 –: Single Storey Extension. **No Objections subject to no work beginning before 7,30am and after 6.00pm Monday to Friday and 1.00pm on a Saturday. No work on Bank Holidays and Public Holidays.**

5.2 Applications approved/rejected by Cannock Chase District Council and Amendments.

CH/16/ 38 Parkgate Road – **Approved with Conditions.**

6. FINANCE

6.1 Latest details and bank balance.

Currently the Clerk had not received any information from the bank.

6.2 Accounts to be paid.

RESOLVED: TO APPROVE THE PAYMENTS

7. CLERKS REPORT

- The correspondence was noted.
- The Clerk stated that a letter had been sent to the Bank giving the Clerk authorisation to discuss and manage the account
 - The Clerk had put the precept forward to Cannock Chase Council.
 - Grant Aid forms had been designed they just need to be finalised.

8. COUNCILLORS REPORTS

Councillor Mrs A. Green had attended the Social Media seminar hosted by Staffordshire Parish Council Association.

Councillor Mrs P. Ansell had attended the CALC West Midlands and reports would be forward by SPCA in the future.

Councillor Mrs S. Janes stated a cheque from the Cannock Wood Cricket Club which was due to them not using the grant monies they received from the Council. The Clerk was asked to put together a letter for the Cricket Club thanking them and reminding them that if they become more active in the future the Council would be happy to them support them.

9. CHRISTMAS TREE AND LIGHTS

The Clerk had spoken to Treeway and they would continue to sponsor the Christmas Tree. Councillor Mrs P. Ansell explained that Brereton and Ravenhill Parish Council would let the Council tag on their Christmas tree lights on to their contract and she would get a costing for this. The Clerk would look in to a grant towards the maintenance of the lights.

10. LIGHTING

Councillor I. Bamford explained that the street light in Chapel Lane was still not working and the Clerk would look in to this matter. Also, the grit bin on Parkgate Road was full of water.

11. CONTRACT

The Council read through the contract for the new Clerk Mrs Rebecca Mason and agreed that it was to be issued with immediate effect and be signed.

RESOLVED: That Mrs Rebecca Mason and the Chair of the Council sign the contract.

12. TRANSPARENCY CODE FUND

The Clerk had applied for monies from the Transparency Fund to purchase a laptop and printer/scanner/copier for the Council.

13. ITEMS FOR FUTURE AGENDAS

- Councillor Mrs M. Allen would be resigning from the Council as of the next Council Meeting. She was thanked for all her hard work over the last 10 years
- Christmas Lights
- List of Potholes

14. DATE OF NEXT MEETING

The date of the next meeting will be Thursday 20 April 2017.

There being no further business the meeting closed at 9.27pm

Signed.....

Date.....

Signed & Approved