

Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Thursday 19th November 2015.
Village Hall, Buds Road, Cannock Wood.

Present:

S. Janes (Chair), M. Allen, P. Ansell, I. Bamford, A. Green, B. Hardman, R. Poynton.

In Attendance:

Clerk to the Council, Ms L. Sinnott.

Public Participation

No members of the public were present.

1. Welcome and Apologies.

Cllr Janes welcomed everyone to the meeting, which began at 7.30pm. All Councillors were present.

RESOLVED: NOTED.

2. Approval of minutes from the meeting on Thursday 15th October 2015.

Approval of the minutes was proposed, seconded and agreed.

RESOLVED: TO APPROVE THE MINUTES.

3. Matters arising from minutes.

No matters arose that were not covered on the agenda.

RESOLVED: NOTED.

.....Chair

4. Planning.

4.1 Applications for consideration.

CH/15/0440 (MAY COTTAGE) – Conversion of existing garage into a granny annexe.
– **No objection**

CH/15/0334A (COURT BANK FARM) – Amendment to explain how ponds will be used and land graded/materials that will be used. – **No objection**

4.2 Applications approved/rejected by Cannock Chase District Council and Amendments.

CH/15/0266 (20 CUMBERLEDGE HILL) – **Approved with conditions.**

CH/15/0345 (LAND ADJ TO HOLLY HILL) – **Approved with conditions.**

RESOLVED: NOTED.

5. Finance.

5.1 Latest details and bank balance.

At the present time, the accounts totalled £18,366.14, with no outstanding cheques. A current Bank Reconciliation was circulated to all Councillors, showing the accounts are currently up to date and balanced.

5.2 Accounts to be paid.

- Monthly Clerk's salary - £225. Monthly Clerk's expenses - £20. **PAID**
- Staffordshire Parish Councils' Association (Training) - £35/£20/£55. **PAID**
- Toddle and Tumble Grant application **APPROVED** - £650. **PAID**
- Playing Field maintenance grant - £1,500. **PAID**
- Village Hall maintenance grant - £2,000. **PAID**

RESOLVED: TO APPROVE THE ACCOUNTS.

5.3 Budget for 2016/17

The draft budget for 2016/17 was circulated amongst Councillors. It was discussed, proposed, seconded and approved. A draft Precept was agreed at the current amount of £11,220, which would be considered for approval at the January meeting.

RESOLVED: NOTED

6. Correspondence.

6.1 Incoming.

- Icebuster Scheme – This was circulated for information. It was agreed that the Clerk would forward the number for Emergency Callouts for Highways.
- Visible Policing Initiative – This was circulated for information.
- Countryside Estate Review – This was circulated and Councillors were aware of the consultation period.
- Mediation Rugeley & Brereton – Cllr Ansell confirmed that if mediation is needed within Cannock Wood, it would be offered as per current protocol.
- Gritting Boxes Highways Team – It was discussed and agreed that the Clerk would reply to Highways and request that a gritting box be sited on the junction of Sycamore Road and Buds Road, as there is no longer one there.

RESOLVED: NOTED.

6.2 Outgoing.

- Email to groups that may be interested in applying for a grant – This was sent and the Council is awaiting replies.
- Invitation to County Councillor Christine Mitchell to attend a future meeting. Cllr Mitchell has advised she will attend the January meeting.
- Overhanging Oak Trees on Holly Hill Road – Highways were made aware of this and it is currently being rectified.
- Hedge trimming issues from resident – Highways Team were made aware of the complaint and it has been acknowledged.
- Christmas Tree confirmation for Village – Cannock Council is not responsible, however, Cllr Poynton advised that the Christmas tree is due to arrive late November.
- AONB have been invited to attend a future meeting. Emma Beaman from AONB has confirmed she will attend the March Meeting.
- Tree Preservation Ordinance requested – Cannock Chase Council advised they only hold paper records and that the Council can ask for information if and when needed.
- Hayfield Hill Undergrowth – Highways have been made aware of this and it has been acknowledged.

RESOLVED: NOTED.

7. Councillors Reports.

An issue was raised by several Councillors, regarding power outages in Chestall Road, Holly Hill and Pineside. These have happened regularly over the past few weeks. It was agreed that the Clerk would to contact Western Power.

RESOLVED: NOTED.

8. Best Kept Village Discussion.

Cllr Allen advised that although there were no plans to enter in 2016, a volunteer to co-ordinate an application would be welcomed.

RESOLVED: NOTED.

9. Items for discussion/Future Agenda Items.

- To approve the Grant application for the Whist Club.
- Car Park lighting for the Village Hall
- Precept to be confirmed
- Policies to be updated and signed by all members of the Council
- New Bank Mandate needs to be applied for

11. Date of next meeting.

The meeting was declared closed at 9.00pm and everyone was thanked for their attendance. The date of the next meeting was agreed as Thursday 21st January 2016.

RESOLVED: TO NEXT MEET ON 21st January 2016.