

# **Cannock Wood Parish Council**

Minutes of the Council Meeting.  
Commencing 7.30pm on Thursday 15<sup>th</sup> October 2015.  
Village Hall, Buds Road, Cannock Wood.

## **Present:**

S. Janes (Chair), I. Bamford, M. Allen, R. Poynton, A. Green, P. Ansell

## **In Attendance:**

Clerk to the Council, Ms L. Sinnott.

## **Public Participation**

No members of the public were present.

## **1. Welcome and Apologies.**

Cllr Janes welcomed everyone to the meeting which began at 7.30pm. Apologies were received and accepted from Cllr B. Hardman.

**RESOLVED: TO ACCEPT THE APOLOGIES.**

## **2. Approval of minutes from the meeting on Thursday 17<sup>th</sup> September 2015.**

Approval of the minutes was proposed, seconded and agreed.

**RESOLVED: TO APPROVE THE MINUTES.**

## **3. Matters arising from minutes.**

It was agreed that the Clerk would contact the AONB to request a talk regarding planning.

**RESOLVED: NOTED.**

#### **4. Planning.**

##### **4.1 Applications for consideration.**

There were none.

##### **4.2 Applications approved/rejected by Cannock Chase District Council and Amendments.**

**CH/15/0322 (COURT BANK FARM)** – Installation of 2 ponds and erection of boathouse – **Approved.**

**CH/15/0256 (THE FIELD HOUSE)** – Alter design of garage – **Approved.**

**CH/15/0225 (COURT BANK)** – Erection of roof over manure store – **Approved.**

**CH/15/0200 (HAYFIELD HILL)** - Erection of 4 stable blocks – **Approved.**

**RESOLVED: NOTED.**

#### **5. Finance.**

##### **5.1 Latest details and bank balance.**

At the present time, the accounts totalled £18,915.64, with one outstanding cheque of £100 (Two Saints Way Guide).

##### **5.2 Accounts to be paid.**

- Monthly Clerk's salary - £217.50. Monthly Clerk's expenses - £20. **PAID**
- Staffordshire Parish Councils' Association (Training) - £35. **PAID**
- Grant Thornton (Audit) - £150. **PAID**
- Staffordshire Playing Fields subscription - £15. **PAID**
- Staffordshire Parish Councils' Association (Good Councillors Guide books) - £12. **PAID**

**RESOLVED: TO APPROVE THE ACCOUNTS.**

##### **5.3 Budget for 2015/16**

The draft current budget for 2015/16 was circulated.

It was agreed to double the contribution to the Welfare Committee. This will be paid at a later date in the current financial year.

It was proposed, seconded and agreed to increase the grant to the Village Hall to £2,000.

The Clerk would write to all organisations that had previously been given grants and encourage them to apply in the current year. Cllr Janes will provide a list to the Clerk.

#### **5.4 Budget for 2016/17**

It was agreed by the Council that this will be discussed during the November meeting.

**RESOLVED: NOTED**

### **6. Correspondence.**

#### **6.1 Incoming.**

- Letter of thanks from the W.I. for the grant towards the Village Fayre.
- Email from resident regarding details on a previous Landfill Site. The Council does not hold any details, as the site predates the Council.
- Air Quality Report. No comments.
- Longdon Neighbourhood Plan (draft copy). Councillors were given the details and an opportunity to read.

**RESOLVED: NOTED.**

#### **6.2 Outgoing.**

- Letter sent regarding roads and walkways to Mr Henderson. Awaiting a reply.
- The website manager was asked to upload a notice about grants for local organisations.
- A letter was sent to Mr Lyford in reply to his planning objections. It was confirmed that the Council would consider and comment on any planning applications upon receipt.
- Authorisation of cheque for Two Saints Way Guide.

**RESOLVED: NOTED.**

**7. Councillors Reports.**

- County Councillor Christine Mitchell would be invited to the next meeting.
- Cllr Poynton raised issue regarding hedges/undergrowth obscuring pathways on Hayfield Hill. Clerk to contact Highways Team to discuss removal.

**RESOLVED: NOTED.**

**8. Inclement Weather Preparation.**

- An email has been sent regarding gritting boxes and ensuring they are fully stocked before any inclement weather.
- Holly Hill road currently has overhanging young oak trees, which are obscuring the view from the road and causing an obstruction. Clerk to enquire about resolving this.

**RESOLVED: NOTED.**

**9. The future of the playing field in the village.**

It was proposed, seconded and agreed to increase the annual grant donation to £1,500. This will be paid during the November meeting.

**RESOLVED: TO INCREASE THE GRANT.**

**10. Items for discussion/Future Agenda Items.**

- Payment of the annual grants to the Village Hall and the Playing Field.
- The Clerk would contact the District Council to confirm the arrangements for the Christmas tree, usually installed in November.

**11. Date of next meeting.**

The meeting was declared closed at 8.35pm and everyone was thanked for their attendance. The date of the next meeting was agreed as Thursday 19<sup>th</sup> November 2015.

**RESOLVED: TO NEXT MEET ON 19<sup>TH</sup> November 2015.**

.....Chair

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