

Cannock Wood Parish Council

Minutes of the Council Meeting.
Commencing 7.30pm on Thursday 15th October 2015.
Village Hall, Buds Road, Cannock Wood.

Present:

S. Janes (Chair), I. Bamford, M. Allen, R. Poynton, A. Green, P. Ansell

In Attendance:

Clerk to the Council, Ms L. Sinnott.

Public Participation

No members of the public were present.

1. Welcome and Apologies.

Cllr Janes welcomed everyone to the meeting which began at 7.30pm. Apologies were received and accepted from Cllr B. Hardman.

RESOLVED: TO ACCEPT THE APOLOGIES.

2. Approval of minutes from the meeting on Thursday 17th September 2015.

Approval of the minutes was proposed, seconded and agreed.

RESOLVED: TO APPROVE THE MINUTES.

3. Matters arising from minutes.

It was agreed that the Clerk would contact the AONB to request a talk regarding planning.

RESOLVED: NOTED.

4. Planning.

4.1 Applications for consideration.

There were none.

4.2 Applications approved/rejected by Cannock Chase District Council and Amendments.

CH/15/0322 (COURT BANK FARM) – Installation of 2 ponds and erection of boathouse – **Approved.**

CH/15/0256 (THE FIELD HOUSE) – Alter design of garage – **Approved.**

CH/15/0225 (COURT BANK) – Erection of roof over manure store – **Approved.**

CH/15/0200 (HAYFIELD HILL) - Erection of 4 stable blocks – **Approved.**

RESOLVED: NOTED.

5. Finance.

5.1 Latest details and bank balance.

At the present time, the accounts totalled £18,915.64, with one outstanding cheque of £100 (Two Saints Way Guide).

5.2 Accounts to be paid.

- Monthly Clerk's salary - £217.50. Monthly Clerk's expenses - £20. **PAID**
- Staffordshire Parish Councils' Association (Training) - £35. **PAID**
- Grant Thornton (Audit) - £150. **PAID**
- Staffordshire Playing Fields subscription - £15. **PAID**
- Staffordshire Parish Councils' Association (Good Councillors Guide books) - £12. **PAID**

RESOLVED: TO APPROVE THE ACCOUNTS.

5.3 Budget for 2015/16

The draft current budget for 2015/16 was circulated.

It was agreed to double the contribution to the Welfare Committee. This will be paid at a later date in the current financial year.

It was proposed, seconded and agreed to increase the grant to the Village Hall to £2,000.

The Clerk would write to all organisations that had previously been given grants and encourage them to apply in the current year. Cllr Janes will provide a list to the Clerk.

5.4 Budget for 2016/17

It was agreed by the Council that this will be discussed during the November meeting.

RESOLVED: NOTED

6. Correspondence.

6.1 Incoming.

- Letter of thanks from the W.I. for the grant towards the Village Fayre.
- Email from resident regarding details on a previous Landfill Site. The Council does not hold any details, as the site predates the Council.
- Air Quality Report. No comments.
- Longdon Neighbourhood Plan (draft copy). Councillors were given the details and an opportunity to read.

RESOLVED: NOTED.

6.2 Outgoing.

- Letter sent regarding roads and walkways to Mr Henderson. Awaiting a reply.
- The website manager was asked to upload a notice about grants for local organisations.
- A letter was sent to Mr Lyford in reply to his planning objections. It was confirmed that the Council would consider and comment on any planning applications upon receipt.
- Authorisation of cheque for Two Saints Way Guide.

RESOLVED: NOTED.

7. Councillors Reports.

- County Councillor Christine Mitchell would be invited to the next meeting.
- Cllr Poynton raised issue regarding hedges/undergrowth obscuring pathways on Hayfield Hill. Clerk to contact Highways Team to discuss removal.

RESOLVED: NOTED.

8. Inclement Weather Preparation.

- An email has been sent regarding gritting boxes and ensuring they are fully stocked before any inclement weather.
- Holly Hill road currently has overhanging young oak trees, which are obscuring the view from the road and causing an obstruction. Clerk to enquire about resolving this.

RESOLVED: NOTED.

9. The future of the playing field in the village.

It was proposed, seconded and agreed to increase the annual grant donation to £1,500. This will be paid during the November meeting.

RESOLVED: TO INCREASE THE GRANT.

10. Items for discussion/Future Agenda Items.

- Payment of the annual grants to the Village Hall and the Playing Field.
- The Clerk would contact the District Council to confirm the arrangements for the Christmas tree, usually installed in November.

11. Date of next meeting.

The meeting was declared closed at 8.35pm and everyone was thanked for their attendance. The date of the next meeting was agreed as Thursday 19th November 2015.

RESOLVED: TO NEXT MEET ON 19TH November 2015.

.....Chair

Page 18/2015