

# **Cannock Wood Parish Council**

Minutes of the Council Meeting.  
Commencing 7.30pm on Thursday 17<sup>th</sup> September 2015.  
Village Hall, Buds Road, Cannock Wood.

## **Present:**

P. Ansell (Chair), M. Allen, I. Bamford, A. Green.

## **In Attendance:**

Mr J. Sishton.  
Clerk to the Council Ms L. Sinnott.

## **Public Participation**

Cllr Ansell invited the public to discuss any issues they may have and Mr Sishton asked for an update about the state of the roads and walkways. He was told that the Council was awaiting a reply to a petition that had been sent to County Highways. It was also agreed to invite the County Council CEO to view the area.

## **RESOLVED: TO SEND A LETTER TO JOHN HENDERSON.**

Two residents had raised concerns in writing about outline planning permission for the property at 38 Park Gate Road. The Council reiterated that the matter would be given due consideration should a full planning application be made.

## **RESOLVED: NOTED.**

## **1. Welcome and Apologies.**

Cllr Ansell welcomed everyone to the meeting which began at 7.40pm Apologies were received and accepted from Cllrs S. Janes and R. Poynton..

## **RESOLVED: TO ACCEPT THE APOLOGIES.**

## **2. Approval of minutes from the meeting on Thursday 17<sup>th</sup> July 2015.**

Approval of the minutes was proposed, seconded and agreed.

## **RESOLVED: TO APPROVE THE MINUTES.**

**3. Matters arising from minutes.**

No issues noted from previous minutes that have not been included in the agenda.

**RESOLVED: NOTED.**

**4. Planning.**

**4.1 Applications for consideration.**

**CH/15/0290 (HAYFIELD HILL)** – Sign requested for the WI, which will be a freestanding non-illuminated road sign. **No Objection.**

**CH/15/0301 (WOODVIEW, HOLLYHILL ROAD)** – Replacement of two stables. **No Objection.**

**CH/15/0322 (COURT BANK FARM)** – Construction of two ponds and a boathouse on the existing lake. **No Objection.**

**CH/15/0345 (LAND ADJACENT TO HOLLY HILL ROAD)** – Change of land from Agricultural to Horticultural and erection of a timber stable block and paddock. The Council carefully considered the application and it was decided to object on the grounds of fire risk and traffic/access issues. **Objections Raised.**

**4.2 Applications approved/rejected by Cannock Chase District Council and Amendments.**

**CH/15/0181 (22 PARKGATE ROAD)** – Two-storey extension. **Approved.**

**38 PARK GATE ROAD** – Four dwellings. **Outline Planning Approved.**

**RESOLVED: NOTED AND OBJECTIONS AS ABOVE.**

**5. Finance.**

**5.1 Latest details and bank balance.**

At the present time, the accounts totalled £13,585.64, with no outstanding cheques.

**5.2 Accounts to be paid.**

- Monthly Clerks salary - £240. Monthly Clerks expenses - £40. **PAID**

**RESOLVED: TO APPROVE THE ACCOUNTS.**

**6. Correspondence.**

**6.1 Incoming.**

- It was agreed to make a grant of £100 to the Two Saints Way guide as it would be a benefit to the area and to place this on the next agenda.
- County Highways had confirmed that any signs for Cannock Wood Industrial Estate were not their responsibility and it was agreed to contact Cannock Chase District Council about this matter.
- Copies of the Good Councillors' Guide had been received.
- The Clerk would confirm Councillors consenting to be contacted by email and their website details to the County Council.
- The Council agreed to a request from Emma Beaman to attend a future meeting to discuss the AONB and strengthen our links.

**RESOLVED: NOTED.**

**6.2 Outgoing.**

- As part of the Winter Maintenance Review, the Council would like the County Highways to programme filling grit boxes in the area ahead of any forecast inclement weather.
- The Council website manager had confirmed that he will contact the Clerk in the next week regarding updating the website details.

**RESOLVED: NOTED.**

**7. Councillors Reports.**

- County Councillor Christine Mitchell did not attend the meeting. This will be put as an item on the October agenda.

**RESOLVED: NOTED.**

**8. Upcoming courses/attendance.**

Upcoming courses to be attended by members of the Council and Clerk are as follows:

- 22/09/15 – Budgets, Precept and Annual Audit – Cllr Janes & Miss Sinnott
- 13/10/15 – Planning – Cllrs Janes, Green and Allen & Miss Sinnott
- 29/10/15 – Annual Return and External Audit – Cllr Janes & Miss Sinnott
- 5/11/15 – Internal Audit – Cllr Janes & Miss Sinnott

**RESOLVED: NOTED.**

**9. Ordnance Survey discussions.**

The Council discussed whether they wanted to ask for an Ordnance Survey Map and it was decided that they would like one. Cllr Bamford will request this.

**RESOLVED: NOTED.**

**10. The result of the stall at the W.I. Fayre.**

Forms were provided on the stall for the public to comment on any issues they have. The replies were as follows:

- Road and walkway issues – This has already been discussed.
- Alleged speeding – Clerk to speak to Police Liaison for the area and request advice/training. Clerk to also contact the Parish Magazine to put an advert asking for volunteers for a “Speedwatch” operation in the area.
- Thanks to the Council for all the hard work.

**RESOLVED: NOTED THE ABOVE ISSUES.**

**11. Local Councils Award Scheme.**

It was noted that at this time, the Council did not qualify for any of the award levels. The matter would be reviewed if and when necessary.

**RESOLVED: NOTED.**

**12. Items for discussion/Future Agenda Items.**

- The future of the Cannock Wood playing field.
- To conduct a review of street lighting ahead of any bad weather.

**13. Date of next meeting.**

The meeting was declared closed at 9:15 PM and everyone was thanked for their attendance. The date of the next meeting was agreed as Thursday 15<sup>th</sup> October 2015.

**RESOLVED: TO NEXT MEET ON 15<sup>TH</sup> OCTOBER 2015.**

.....Chair