

## **Cannock Wood Parish Council**

### **Minutes of Parish Council Meeting Held at Cannock Wood & Gentleshaw Village Hall on Thursday 16<sup>th</sup> April 2015**

#### **Present:**

Cllrs. Mrs.S.Janes (Chair), Mrs.P.Ansell, R.Cowling, Mrs.A.Green, Mrs.M.Allen and R.Poynton.

#### **In attendance:**

Linda Florence – Temporary Clerk

#### **1. Apologies:**

Apologies were received from Cllr.I.Bamford

#### **2. Approval of Minutes**

The Minutes of the meeting held on the 19<sup>th</sup> March 2015 were approved as a true and accurate record.

#### **It was resolved:**

**To approve the Minutes of the 19<sup>th</sup> March 2015**

#### **3. Matters Arising from the Minutes of the 19<sup>th</sup> March 2015**

There were no matters arising

#### **4. Recruitment of New Clerk**

The meeting was informed that there had been no responses re the advertisement for a new clerk. Discussion ensued on the next steps. It was suggested that as Cllr.R.Cowling was not an elected Councillor for the ensuing term whether he would consider undertaking the role of Clerk. In the meantime the Council would continue to advertise. The local toddler group will be made aware of the vacancy to see if any mothers attending the group would be interested.

#### **5. Planning**

The Chairman reported the following planning applications:

CH/14/117 Court Bank Farm. This had previously been discussed at Council meetings and no objections raised. An amended plan had been submitted and discussion ensued on the amendments.

#### **No objections**

CH/15/0098 – 6 Chestall Road - single storey extension and covered decking area.

#### **No objections**

## **6. Finance**

### **6.1. Annual Return**

The Chairman reported that she has written to the bank for copy statements.

### **6.2** The Chairman outlined the current financial position taken from the latest bank statement. The current account stands at £9,165.10 in credit. A new bank mandate will be required.

The following invoices have been paid since the last meeting:

SPCA	303.00
L.Florence (temp clerk)	37.35

### **It was resolved:**

**To approve the cheques for payment.**

## **7. Correspondence**

The Chairman referred to correspondence that had been received which was duly noted.

- a letter from Cannock Chase District Council regard CIL money.
- a letter from the Lord Lieutenants Office asking for nominations for an award
- information from Staffordshire voluntary youth service
- Information from Streetscape
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## **8. Grants and Funding**

No applications have been received.

## **9. Road Safety and Maintenance of the Village**

Cllr.R.Poynton reported that he had recently meet with Cheryl Makeham the Liaison Officer at Staffordshire County Council Highways Dept. They had toured the village looking at issues that required attention. Ms.Makeham agreed to action some of the issues and report back to the Parish Council. She also advised that the Neighbourhood Highways Team would next be in Cannock Wood during July.

## **10. Councillors Reports**

There were no reports from Councillors

The Chairman reported that she had received contact from the Police regarding attendance or reports at Parish Council meetings. The report available referred to activities in the village in which the Police had

recently been involved with. The Police advised that Sean Nicholls was still the contact for the village. The meeting was informed that had been some concerns relating to drugs the evidence of which was on a local car park. It was suggested that the Police should be made aware of this.

Date of Next Meeting: **Wednesday 20<sup>th</sup> May 2015. Note change of date to be advertised.**

Meeting closed at 8.10 p.m.

**Signed:** ..... **Dated:** .....  
**Chairman**