

## **Cannock Wood Parish Council**

### **Minutes of Parish Council Meeting Held at Cannock Wood & Gentleshaw Village Hall on Thursday 19<sup>th</sup> March 2015**

#### **Present:**

Cllrs. Mrs.S.Janes (Chair), Mrs.P.Ansell, Mr.I.Bamford, Mr.R.Cowling, Mrs.A.Green, Mrs.M.Allen and Mr.R.Poynton.

#### **In attendance:**

Linda Florence – Temporary Clerk

#### **Apologies:**

There were no apologies.

#### **Approval of Minutes**

The Minutes of the meeting held on the 19<sup>th</sup> February 2015 were approved as a true and accurate record.

#### **It was resolved:**

**To approve the Minutes of the 19<sup>th</sup> February 2015**

#### **Matters Arising from the Minutes of the 19<sup>th</sup> February 2015**

Page 1 – Precept 2015-16 - The Chairman referred to the Precept but it now appears that the figures from the District Council are set at £26.73 and not £26.93 which does not take into account the proposed 20p increase. This cannot now be altered for this financial year.

Page 1 – Recruitment of New Clerk – the Chairman reported that there has been no interest in the vacant post. It was agreed to put an advert in the Express and Star and again in local papers. Query raised as to whether any applications could have been sent to the hotmail address of previous Clerk. It was agreed to change the hotmail address.

Discussion ensued on what tasks required to be done due to the end of year financial position and audit process. It was suggested that contact be made with the external auditors to explain the position of the Parish Council and request advice about what can be done. It may require additional flexible hours to be paid to enable the audit process to be completed.

Page 3 – Councillors Reports – following last meeting contact had been made with the Cannock Police to ascertain details of the Police that were now covering Cannock Wood. The two police

representatives covering the area is PC Sean Nicholls and PCSO Laura Sandy. The Police are looking at a solution to cover the long term vacancy. We have requested a report from the Police to be presented to our Parish meetings.

### **Planning Matters**

Cllr.I.Bamford informed the meeting that there had been no planning applications received.

The meeting was informed that planning application CH/15/0023 for an Orangery at 19 Holly Hill Road had been approved.

### **Finance**

The meeting was informed that the current bank balance was £10,132.45. Deposit account was as previously notified. The £1,000 grant cheque had now been cashed. Discussion ensued on the best method of ensuring the cheques were in a safe and secure place.

There were two invoices for approval:

Temp Clerk's invoice and expenses	£37.25
SPCA Training	£70.00

### **It was resolved:**

#### **To approve expenditure for cheques outlined.**

The Chairman reported that a quotation had been received for the annual administration for the website from Eric Roy in the sum of £110. Discussion ensued regarding this item which was felt to be good value. It was suggested that the link for the village hall should be removed from the website and that the possibility for the Sports Field to be included as a link on the Parish website.

### **It was resolved:**

#### **To approve the expenditure of £110 for the administration of the website for the next twelve months.**

### **Correspondence**

The Chairman reported on the correspondence that had been received since the last meeting:

- SCC Definitive Map which can be viewed at the Council offices.
- Notice of adoption of Lichfield Strategic Plan document.
- Opportunity to apply for funding under the Community Paths Initiative.

- Notice of the People Power fund from the Police Crime Commissioner.
- SPCA bulletin was circulated to members

### **Grants and Funding**

An application had been received from Cannock Wood Cricket Club re funding for a new boundary line marker and demountable mesh side screens. The Club have got some funds but are looking for a contribution of £750. Discussion ensued and agreed to fund the Club in the sum of £750 as requested.

### **It was resolved:**

**To approve a grant of £750 to Cannock Wood Cricket Club**

### **Road Safety and Maintenance of the Village**

The Chairman reported that she had received communication from the Highways Dept that the Neighbourhood Team would be in the village on the 23<sup>rd</sup> March to undertake some general maintenance work i.e cutting back of hedges. A meeting with Cheryl Makeham from Highways is being arranged in April to discuss any highways issues.

### **Councillors Reports**

Cllr.Mrs.MAllen referred to a Well Families Clinic that she had recently attended in another area which was very useful. Discussion ensued on the type of event and whether it could be considered as something that might be beneficial to residents of Cannock Wood.

Members were informed that there is a Briefing session arranged for

Date of Next Meeting: **Thursday 16<sup>th</sup> April 2015**

Meeting closed at 8.45 p.m.

**Signed:**

**Chairman**

**Dated:**